

## SWINESHEAD PARISH COUNCIL

### PARISH OFFICE

Swineshead Pre-School Centre  
North End  
Swineshead  
PE20 3LZ

EMAIL: [swinesheadpc@gmail.com](mailto:swinesheadpc@gmail.com)

WEBSITE: [www.swineshead.parish.lincolnshire.gov.uk](http://www.swineshead.parish.lincolnshire.gov.uk)

**CHAIRMAN:** Councillor Carl Gibbard

**CLERK:** Michelle Cound

---

Dear Councillor

You are hereby summoned to attend the next meeting of the Finance Committee of Swineshead Parish Council, which will be held on Monday October 18<sup>th</sup> 2021, commencing at 6.30pm at Swineshead Parish Council Office, 1-2 Northend.

Signature:  (Temporary Clerk to the Swineshead Parish Council)

Date: 13/10/21

---

## FINANCE COMMITTEE

### AGENDA

**Monday 18<sup>th</sup> October 2021**

1. To receive apologies for absence and reasons given
2. To receive any declarations of interest in accordance with the Localism Act 2011
3. Notes of meeting held on 5<sup>th</sup> July 2021 to be confirmed and signed as minutes
4. Update on current financial situation
5. Update on the progress with Scribe accounting package and next steps
6. To discuss the "Earmarked Funds" and agree a way forward with managing these pots of money
7. To review the Asset Register and consider a way forward with updating and maintaining records of assets
8. To discuss the tendering process for gardener / handyman in the village
9. To discuss the tendering process for grass cutting in the village
10. To discuss a timescale for the budget planning for 2022/23