

SWINESHEAD PARISH COUNCIL

PARISH OFFICE

Swineshead Pre-School Centre
North End
Swineshead
PE20 3LZ

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CHAIRMAN: Councillor Carl Gibbard

TEMPORARY CLERK: Natalie Grant

Dear Councillor

You are hereby summoned to attend the next meeting of the Finance Committee of Swineshead Parish Council, which will be held on Monday October 18th 2021, commencing at 6.30pm at Swineshead Parish Council Office, 1-2 Northend.

Signature:  (Temporary Clerk to the Swineshead Parish Council)

Date: 13/10/21

FINANCE COMMITTEE

AGENDA

Monday 1st November 2021

1. To appoint a substantive Chairperson for the committee
2. To receive apologies for absence and reasons given
3. To receive any declarations of interest in accordance with the Localism Act 2011
4. Notes of meeting held on 5th July 2021 to be confirmed and signed as minutes
5. Update on current financial situation
6. Update on the progress with Scribe accounting package and next steps
7. To discuss the "Earmarked Funds" and agree a way forward with managing these pots of money
8. To review the Asset Register and consider a way forward with updating and maintaining records of assets
9. To discuss the tendering process for gardener / handyman in the village
10. To discuss the tendering process for grass cutting in the village
11. To discuss and agree a timescale for the budget planning for 2022/23