

## SWINESHEAD PARISH COUNCIL

### PARISH OFFICE

Swineshead Pre-School Centre  
North End  
Swineshead  
PE20 3LZ

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**WEBSITE:** [www.swineshead.parish.lincolnshire.gov.uk](http://www.swineshead.parish.lincolnshire.gov.uk)

**CHAIRMAN:** Councillor Carl Gibbard

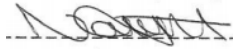
**CLERK:** Michelle Cound

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Dear Councillor

You are hereby summoned to attend the next meeting of the Finance Committee of Swineshead Parish Council, which will be held on Monday July 5<sup>th</sup> 2021, commencing at 7.30pm at Swineshead Parish Council Office, 1-2 Northend.

Signature:



(Temporary Clerk to the Swineshead Parish Council)

Date:

30/06/21

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### AGENDA

1. To receive apologies for absence and reasons given
2. To receive any declarations of interest in accordance with the Localism Act 2011
3. To review the Terms of Reference for the Finance Committee and agree a recommendation to the Full Council
4. To review the Financial Regulations and agree a recommendation to the Full Council
5. To consider accounting package "Scribe" and formulate a recommendation to the Full Council
6. To discuss the "Earmarked Funds" and agree a way forward with managing these pots of money
7. To review the Asset Register and consider a new system for maintaining it
8. To review the recommendations from the Internal Audit and agree a recommendation to the Full Council
9. To consider whether an HR/Personnel sub committee is required and agree a recommendation to the Full Council