

SWINESHEAD PARISH COUNCIL

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MINUTES OF THE MEETING OF SWINESHEAD PARISH COUNCIL HELD ON 11th DECEMBER 2017

Present: C Karen Cartwright, C Jeb Booth, C Roger Welberry, C Mike Brookes, C Alan Hughes, C Keith Osbourne, C Roy Hilton.

Also Present: 2 members of the public

Public Forum None

153/17 Chairman's Remarks:

None.

154/17 Apologies for absence and reasons given.

Cllr D Hutson, Cllr M Wellbury Smith, Cllr S Hacket & Cllr P Parnell. It was resolved to accept the reasons for absence.

155/17 To receive any declarations of interest in accordance with the Localism Act 2011.

Cllr MB declared an interest in all matters of planning under item 8 of the agenda on the grounds of being a substitute member of the planning committee at Boston Borough Council.

B/17/0420 - Cllr RH declared an interest, B/17/0441 – Cllrs RH & JB declared an interest, B/17/0404 – Cllrs KC, RW, JB, KO, MB & RH declared an interest, B/17/0457 - Cllr RH declared an interest, B/17/0449 – Cllrs RH & JB declared an interest, B/17/0244 - Cllr RH declared an interest

156/17 Police report.

No report received and no police present at the meeting.

157/17 Notes of the meetings held on 13.11.17 to be confirmed and signed as minutes.

It was resolved to accept the above notes. The notes were confirmed and signed by the Chairman.

158/17 Financial matters: Financial report, accounts for payment and budget figures up to 06.12.17.

DATE	PURPOSE OF EXPENDITURE	TOTAL AMOUNT	AMOUNT EXCLUDING VAT	NON RECOVERABLE VAT	RECOVERABLE VAT	Method
11/10/2017	PC rent - Clerk	15.00	15.00			DD
11/10/2017	Office rent - Clerk	20.00	20.00			DD
18/10/2017	mobile phone	14.99	12.49		2.50	DD
30/10/2017	Library Rent	18.00	18.00			DD
04/12/2017	British Legion	38.00	38.00			Ch
Sub Total		105.99	103.49	0.00	2.50	
31/10/2017	Pay and PAYE	992.08	992.08			
31/10/2017	Payroll Services	18.00	15.00		3.00	
Sub Total		1010.08	1007.08	0.00	3.00	
Total		1116.07	1110.57	0.00	5.50	

It was resolved to agree the accounts for payment and budget summary.

ACTION: Clerk to make outstanding payments as agreed

159/17 Planning Applications

Cllr RH left the room at 19.41

B/17/0244 – Outline application for 41 affordable dwellings , Woods Nurseries Site, High Street.

An Increase from 38 to 41 in application, however the application is still at the outline stage, and this application has good visibility at the access road, It was resolved that there were no comments or concerns.

B/17/0404 – Amendment to erection of 74 dwellings on Coles Lane.

This application goes deeper into the drainage than the previous one and how it flows into the current system. It was resolved that due to apologies for absence, and declaration of interests this item was not Quorate so no comments could be made, however previous comments still stood on this application

Cllr JB left the room at 19.48

B/17/0420 – Remodelling of house to include the erection of two storey side and rear extensions at The White House, Boston Road.

An extension that will more than double the size, however it is being built to blend in - no comments or issues

Cllr JB left the room at

B/17/0441 – Erection of single storey extension to front elevation at 1, Creaseyplot Lane.

A semi-detached bungalow planning to put extension on to form a utility and shower room. It was resolved that there was no impact or issues on this application.

B/17/0449 – Erection of single storey rear extension, The Meadows, Station Road

A garden room attached to the existing garage It was resolved that there was no impact or comments to be made.

Cllr JB returned at 19.56

B/17/0457 – Erection of 8 dwellings with associated garages, Land off Station Road

The initial application was for 68 homes, with 74 already in application and now a further 8 equating to 150 homes at a junction that was initially agreed for 68. It was resolved that there were no objections on this application.

Cllrs RH returned at 20.01

ACTION: Clerk to advise Boston Borough Council of the above comments.

160/17 Correspondence

Community Lincs	Letter Regarding Save and Warm Campaign. E mailed to Councillors 13/11/17. Posted on Website, Facebook & Noticeboard
JJH Services	Email enquiring about Grass Cutting tender. Placed on file for 18-19 tender.
Boston Borough Council	Letter regarding markets/xmas market. E mailed to Councillors 13/11/17. Posted on Website, Facebook & Noticeboard
Boston Borough Council	Details of Planning training for 4 th December. Emailed to Cllrs KC & KO 17/11/17.
Lincolnshire County Council	Email asking for feedback on the impact of Part Night Street Lighting Policy. Emailed to Councillors 24/11/17.
Boston Borough Council	Email regarding changes to the planning process. Emailed to Councillors 24/11/17,
Boston Borough Council	Email – Boston Bulletin. Emailed to Councillors 24/11/17, posted on Website, Facebook & Noticeboard.
Lincolnshire Highways	Email road closure, Market place for xmas celebrations. Emailed to Councillors 24/11/17. Posted on Website, Facebook & Noticeboard.
Boston Borough Council	Email regarding 5 th December 2017 planning meeting including two Swineshead plans. Email to Councillors 27/11/17.
St Mary's Parochial Church	Letter in reply to correspondence sent. Item added to Agenda for December 17

161/17 Councillors reports.

Cllr MB has received a complaint from Abbey Crescent of people parking on the footpath. This has reported to the police.

Cllr KO report witnessing the incident that has bend the railings around the memorial and this has been reported to the police although no response has yet been received, following this CCTV from the local shop has been seen and identifies the vehicle. It was resolved that Cllr KO would contact the police again and obtain a crime no.

Cllr KO gave feedback from the planning training session he attended. There were two items of interest, the categories of planning and the list of material items. In addition he discussed the fact that the local development plan does not come into force until next year meaning there is nothing to object against. Even when it comes in the assumption on planning now something will be permitted there is a presumption in favour if sustainable.

Cllr KO raised comment about street lights out on Abbey Road. The Clerk confirmed that a report for one had been made to Highways, however it was pointed out that these were under the Parish Council and that Boston Borough was responsible for repairing them. It was resolved that the clerk would make a report to Boston Borough Council.

Cllr JB reported that Blackjack Road was experiencing standing water on the road side when it has rained from the A52 to Kirton End. It was resolved that the Clerk should report this to highways.

ACTION: Clerk to report standing water on Blackjack Road to Highways Dept. Clerk to report Abbey Road light to Boston Borough Council. Cllr KO to contact police in follow up to initial call.

162/17 Clerks report.

The old Goal posts have now been removed from the playground by Contractor.

New Clerks Training Day attended –

- This covered a lot of what Ann had already covered, but showed how our systems are as they should be thanks to her hard work.
- Key points taken from the training was around the legislations and how they link to the documentation we must hold.
- Confirmation that although we are now over the £25,000 threshold we are still classed as a Smaller council so the same rules apply, however we do not qualify for funding and will still have to have a full Audit.

163/17 An update from the Finance Committee Meeting 29th December 2017, including Clerk's 3 month review.

The proposed budget figures for 2017/18 so far were discussed and agreed, and it was resolved that the final figures would be reviewed at the next meeting once the Grass Cutting working party have met and put together the figures for gardening and grass cutting.

It was resolved to move to a close session to discuss feedback from the Clerk's 3 month review.

The Clerk left the room.

It was resolved to accept the review carried out on the clerk and the proposed salary increase agreed.

The clerk returned at 20.40 and feedback was given.

164/17 An update on repairs to St Mary's Parochial Church yard

A reply has been received from the committee of the Parochial Church yard stating that the repairs had been delayed due to ill health of the contractor and that the repairs were to be discussed at their next meeting. In addition they asked for an application form for a donation from the Parish Council. Following discussion it was resolved that a reply should be sent asking for the date of the next meeting, a date of when the gate was likely to be replaced and to inform them that this is not something we can give a donation for.

ACTION: Clerk to respond to Parochial Church Committee

165/17 An update on the Library. (DH)

Cllr KO reported that a few more people are now coming into the library on the Saturday morning openings.

166/17 An update on Mackay's Pit. (MB).

The fish have now gone into the pit – 250 mix of Tench and Crucian Carp.

The Environment Agency are going to put signs in the water stating that you cannot take any fish away and that a rod licence is required to fish the pit.

Meeting closed 8.48pm