

SWINESHEAD PARISH COUNCIL

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MINUTES OF THE MEETING OF SWINESHEAD PARISH COUNCIL HELD ON 9th OCTOBER 2017

Present: C Karen Cartwright, C Philippa Parnell, C Jeb Booth, C Roger Welberry, C Mike Brookes, C Alan Hughes, Stacey Hacket, C Debbie Hutson, .

Also Present: None.

Public Forum None

Chairman's Remarks: None.

113/17 Apologies for absence and reasons given.

None. All Councillors attended

114/17 To receive any declarations of interest in accordance with the Localism Act 2011.

Cllr MB declared an interest in all matters of planning under item 8 of the agenda on the grounds of being a substitute member of the planning committee at Boston Borough Council.

Cllr JB declared an interest in planning items B/17/0351 & B/17/0325 due to having land adjacent to both.

115/17 Police report.

The PSCO gave her apologies and sent in a report on incidents for the month.

116/17 Notes of the meetings held on 11.09.17 to be confirmed and signed as minutes.

It was resolved to accept the above notes. The notes were confirmed and signed by the Chairman.

117/17 Financial matters: Financial report, accounts for payment and budget figures up to 30.9.17.

DATE	PURPOSE OF EXPENDITURE	AMOUNT EXCLUDING VAT	NON RECOVERABLE VAT	RECOVERABLE VAT
11/09/2017	PC rent - Clerk	15.00		
11/09/2017	Office rent - Clerk	20.00		
30/09/2017	Pay and PAYE	910.90		
18/09/2017	mobile phone	12.49		2.50
27/09/2017	Payroll Services	15.00		3.00
22/09/2017	Caloo - Rubber Mulch Playground	430.00		86.00
15/09/2017	Fee in respect of 2017 Annual Audit	300.00		60.00
29/09/2017	Grass Cutting (SMV)	1356.00		
29/09/2017	Licence fee - Library	230.80		
29/09/2017	Telephone - Library	180.00	30.00	
17/08/2017	Postage (references for new clerk)	2.60		
06/09/2017	Rospa Play Area inspection	133.00		26.60
06/08/2017	Removal of apple trees - Play area	400.00		80.00
29/09/2017	Supply & Installation of Goal Posts	4000.00		800.00
Total		8005.79	30.00	1058.10

The Clerk proposed layout changes to the current Budget to annotate details of financial activity directly onto the budget rather than a separate report and to reallocate the Wages and PAYE budget as this included the Handymen previously which are now under separate headings. It was resolved that the budget reallocation could be made and that in future the financial report would be part of the budget summary.

ACTION: Clerk to make changes to the budget as per resolution

Cllrs JB & MB removed themselves at 19.44

118/17 Planning Applications

Planning Applications B/17/0325, Application for removal of condition 2 (Agricultural habitation condition) attached to planning permission B/03/0355 (Construction of two storey house and new vehicular access) at Dial House, Timms Drive, Low Grounds, Boston PE20 3PG.

There is currently an Agricultural habitation tag on the house and the applicants wish to have the tag removed. Following a discussion, it was resolved to object to the removal of the tag as there were no grounds for it to be removed.

B/17/0351, Change of Use of warehouse and distribution depot (Use Class B8) to building for the servicing (to include MOT testing), repair and sale of lorries and parts (Sui Generis Use), alterations to the building to include single story extension, removal of external fuel tanks and provision of security barriers at Geoff Gilbert International Ltd, Station Road, Swineshead, PE20 3PN.

Following a discussion and examination of the plans it was resolved that there were no comments or objections.

B/17/0340, Installation of underground high voltage Direct Current cables for the Viking Link Interconnector project between proposed landfall at Boygriff in East Lindsey to a proposed converter station at North Ing Drive in South Holland; installation of underground Alternative Current cables from the converter station to the existing Bicker Fen 400 kV NGET Substation; as well as permanent access road to converter station, temporary facilities required during construction such as compounds and works areas are included within Boston Borough. (This applicant is for Environmental Impact Assessment development by virtue of the Town and Country Planning (Environmental Impact Assessment) Regulation 2017 at Land off Vicarage Drive, Bicker Fen, Boston, PE20 3BN

Cllr KO outlined the proposed route on the plans received to all Councillors & there were no comments or objections.

ACTION: Clerk to advise Boston Borough Council of the above comments.

119/17 Correspondence

Lincs County Council	E mail, temporary road closure rescheduled, Dances Bank, 29.9.17 to 4.10.17. E mailed to Councillors 15.9.17. Posted on Facebook and website on 15.9.17
Lincolnshire Resilience Forum	Email, Amber weather warning. E mailed to Councillors 15.9.17.
Tritton Knoll	Email, Liaison Meeting 4.10.317 17.30 – 19.30. Emailed to Cllr RW 18.9.17.
Lincs County Council	Email, extension of footpath closure until 20.1.18. Emailed to Councillors 22.9.17. Posted on Facebook, website & Noticeboard on 26.9.17
Boston Borough Council	Letter and poster regarding Lincolnshire Energy Switch scheme. E mailed to Councillors 25.9.17. Posted on Facebook, website & Noticeboard on 26.9.17
Boston Borough Council	Email and poster, 'Right to Stay in the UK' meeting 10.10.17. Emailed to Councillors 26.9.17. Posted on Facebook, website & Noticeboard on 26.9.17

Boston Borough Council	E mail, temporary road closure, Bullens Lane, 16.10.17 to 20.10.17. E mailed to Councillors 29.9.17. Posted on Facebook, website & noticeboard on 29.9.17
Tritton Knoll	Email, Liaison Meeting 4.10.17 now postponed. Emailed to Cllr RW 29.9.17.
Lincs County Council	Email, campaign for fairer funding for Lincolnshire. Emailed to Councillors.

120/17 Councillors reports.

Cllr MB – Reported that an Ambulance tried to get onto the playing field, however no one knew the combination. It was resolved that Cllr PP would inform local resident of the code for future use.

Cllr RW – reported that the Swineshead in Bloom troughs were going to be taken down next week.

Cllr KO –

1) Following a plan passed for vehicle access to a property on Tarry Hill, it has been reported that this is now being used for the sale of cars. It was resolved that this would be reported to the planning enforcement officer, Alan Watts.

2) People putting cars on verges (for sale) and raised the questions, are they SORN, and are they parked on highways land. – MB stated LCC are unable to do anything about them. It was resolved that the legality of this would be checked with the Police

3) It was also raised about caravan parked outside the village hall with its legs down, no vehicle attached and also a 5th Wheel (Campervan) parked outside Holly Lodge and raised the question as to whether this is permitted. It was resolved that the Clerk would investigate this with the Police Liaison Officer as to whether this is permitted.

Cllr PP – reported that during the Station Road closure, there were a large no of additional vehicles using the Tarry Hill lane and the road surface has been affected and some of the kerbs have sunk in. It was resolved that the damage would be reported to the Highways department.

Cllr AH – It was also reported that a white trailer was permanently parked on the roadside on Tarry Hill, however it was suggested this may have been to reduce and calm the additional traffic. Cllr KC agreed to speak to the trailer owner about now removing it.

ACTION: Cllr PP to notify local play area resident of gate code. Clerk to report sale of cars to Alan Watts, planning enforcement officer. Clerk to contact Police liaison officer regarding parking of cars for sale and parking of Caravans on highways. Clerk to report damage on Tarry Hill to Highways department.

121/17 Clerks report.

Letter and Flyer received from Quick Groundworks regarding tendering for grass cutting contract for next year.

Email from Lincolnshire County Council regarding lobby for fairer funding – does this need to be an agenda item and action taken to support this?

ACTION: Clerk to look into this in more detail.

122/17 To receive feedback from the Annual Auditors “Grant Thornton”.

Cllr KC outlined the report received from the outgoing Clerk regarding the Success of the Annual Audit.

123/17 An update on the grass cutting situation and the formation of a Sub-committee/working party for 2018 grass cutting/hedge cutting. To retrospectively agree 2nd Grass at £630.00

A discussion was held regarding the current state of the Memorial Garden and other issues within the village.

It was resolved that the Clerk would meet up with the Gardener and give specific instructions about what is required over the next few weeks to ensure the memorial garden is ready for remembrance Sunday.

It was resolved to set up a working party including Cllrs KO, RW & AH to plan and prepare for the 2018 grass/hedge cutting season and to include litter picking.

It was resolved to retrospectively agree the £630.00 for the 2nd Grass Cut.

ACTION Clerk to arrange to meet gardener as soon as possible to confirm requirements.

124/17 An update on the play area, "Mushrooms", path repairs and to decide whether to purchase an additional bin at a cost of £250 and its specific location. To retrospectively agree payment for path repairs.

Mushrooms – The contractor that installed the goal posts were going to send details of the glue required to fix the mushrooms, Cllr KC to chase for this information.

Additional Bin -following discussion it was resolved that before purchasing another bin Cllrs KC & AH would look to see if one of the other bins would be relocated instead. It was resolved to retrospectively agree the £430.00 for the path repairs.

ACTION Cllr KC to chase contractor regarding Glue for Mushrooms. Cllrs KC & AH to visit Play Area to identify if one of the current litter bins can be relocated

125/17 To discuss litter picking within the village and "Adopt an Area" scheme.

A discussion took place regarding the option of an "Adopt an Area" scheme, however the only way to do it would be via a group with their own insurance. It was resolved that the litter picking would be added to the grass cutting working party meeting

126/17 An update on the Library and to sign the agreement between Swineshead Methodist Church Council and Swineshead Parish Council. (DH)

Cllr DH discussed the agreement and the amount of the lease, she confirmed that the most recent invoice included a refund of £25.20 for subletting of the library. She also confirmed that the Methodist Church were arranging for the telephone to go into the Parish Councils name to ensure VAT could be reclaimed in future. It was resolved that the Bills would be put into the Clerks name. It was resolved to agree the amount of the lease and that a Standing order would be set up to pay this monthly. The lease was signed by Cllr KC.

Cllr DH also reported that the Library had to close on Saturday 7th October due to lack of volunteers. It was resolved that a meeting needed to take place to establish how this could be resolved.

ACTION: Clerk to set up a Standing Order for the monthly rent of £18.00

127/17 An update on the Neighbourhood Plan and meeting on 23rd October 2017. (KC)

Cllr KC confirmed a meeting had been arranged and that Janet Clark from Community Lincs will be giving a presentation to those attending. So far 4 residents have confirmed their attendance.

ACTION: Clerk to put up a notice on Facebook/Website and Parish noticeboard.

128/17 To discuss the requirement of a projector to display planning application plans once new electronic plans system is in place.

A discussion was held regarding the changes in planning applications and that physical plans will no longer be supplied. It was agreed that the Clerk would look into whether there is any funding available for this and what the costs would be as a laptop would be needed to accompany the projector.

ACTION: Clerk to research funding possibilities and the potential cost of equipment needed.

129/17 To confirm the date for the Finance Committee meeting in Wednesday 29th November 2017 and agree Finance Committee members.

Cllr KO agreed to step down to allow for Cllr AH to join the committee as Vice Chairman for the Parish Council. The meeting date was confirmed as Wednesday 29th November 2017, 7pm at Methodist Chapel.

ACTION: Clerk to book Methodist Chapel meeting room.

130/17 To review the results of the Best Kept Village competition

Councillors reviewed the results and the clerk reported she had queried the mark for item, following a request from Cllr PP, as the comments and mark did seem to tie in. Now response has yet been received.

ACTION: Clerk to follow up on query.

131/17 An update on Mackay's Pit. (MB)

Cllrs MB & RW advised that the pit would be restocked at the end of November/beginning of December with a variety of Fish.

132/17 To decide whether to hold an event for Holocaust Memorial Day 27th January 2018.

It was resolved not to hold an event.

It was resolved to move into a closed session to discuss agenda item 21 at 9pm

133/17 To discuss the remuneration for outgoing clerk and the review the new clerks progress.

Cllrs were pleased with the progress of the new clerk to date. A discussion took place regarding remuneration for outgoing clerk, however it was resolved to defer this until the next meeting as further information was required.

Meeting closed 9.15pm