

SWINESHEAD PARISH COUNCIL

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MINUTES OF THE MEETING OF SWINESHEAD PARISH COUNCIL HELD ON 13th NOVEMBER 2017

Present: C Karen Cartwright, C Philippa Parnell, C Jeb Booth, C Roger Welberry, C Mike Brookes, C Alan Hughes, Stacey Hackett, C Debbie Hutson, C Roy Hilton, C Mike Welberry Smith, C Keith Osborne.

Also Present: 10 members of the public & 2 Police officers

Public Forum Four members of the public spoke regarding two of the planning applications.

134/17 Chairman's Remarks:

None.

135/17 Apologies for absence and reasons given. –

None, all Councillors present at the meeting.

136/17 To receive any declarations of interest in accordance with the Localism Act 2011.

Cllr MB declared an interest in all matters of planning under item 8 of the agenda on the grounds of being a substitute member of the planning committee at Boston Borough Council.

Application B/17/0396 – Cllrs RH, DH and JB declared an interest

Application B/17/0423 – Cllr KO declared an interest due to close residency.

Application B/17/0404 - Cllrs MB, JB, RW & KO declared a Pecuniary interest due to John Butler charity. Cllrs KC & MWS declared an interest due to close residency. Cllr RH declared an interest due to close proximity to workplace.

137/17 Police report.

Sgt Matt Dickinson and his colleague attended, he is the new neighbourhood watch policeman. The following incidents were reported.

11th October - Shed burglary on Drayton Road, 25th October – Phone stolen in the Wheatsheaf Pub

25th October – Shed burglary on Hebb Crescent, 6th November – Caravan stolen from Tarry Hill.

10th November – Electric fence stolen on Drayton Road

Cllr JB report that Hare coursing is now more regular in the area, Sgt MD stated that this should be rung in and if there is someone there available to get there in time they will respond. He confirmed the force is working on Hare Coursing, known as Project Gallileo.

Cllr KO – reported the Green motorbike that speeds through the village and must be doing speeds of 60 down High Street and Station road – Sgt MD advised that it should be reported and to try and get the number plate.

The issue of a Caravan being parked on the highway, close to a junction. Sgt MD responded that if it is near a junction it could be a danger and that this needs to be rung in on 101.

It was resolved to move to item 8 to enable residents present to leave following item 8 if they so wished.

138/17 Planning Applications

B/17/0374 – Application for advertisement consent for 2 no. internally illuminated fascia signs to front elevation, 2 no internally illuminated totem signs, and 4 no non illuminated flat aluminium signs to side elevation of Scania Boston, Station Road.

They wish to replace Geoff Gilbert sign with Scania sign, erect a totum sign with Scania and directions. It was resolved that there were no objections.

B/17/0388 – Revised application for the erection of 8 residential dwellings plus construction of new vehicular access, private drive and parking areas at Former Youth Centre site, Station Road.

Very little difference to the previous plan, with one Bungalow replacing the two semi-detached houses that overlooked the Pre-School. There is one window which has obscured glass. It was resolved that there were no objections.

B/17/0411 – Revision of planning permission B/17/0002 variation of condition 3 (Materials), Lincolnshire Cooperative Store, Capel Lodge, High Street.

This relates to the changing of one brand of roof slates to another brand. It was resolved that there were no comments or objections.

Cllrs JB, DH & RH removed themselves at 20.00

B/17/0396 – Construction of 18 dwellings (including 3 affordable dwellings) garages, public open space, estate road and new vehicular access at Land to the rear of Westminster Terrace, South Street.

18 properties coming out onto south street with road alignment restructured to increase the size of the pavement to give better visual but this has reduced the main highway on an area with 6 properties with no off road parking. Cllr RWS questioned as to whether the Cllrs are knowledgeable enough to make a judgement on this. It was resolved that the Highways department to look into this due to concern over the present state of traffic on the road with the chip shop opposite and narrowing of the highway.

Cllrs JB, DH & RH returned at 20.06. Cllr KE removed himself at 20.06

B/17/0423 – Erection of one bed annex to be used in association with the dwelling known as 'Tarraleah' at Tarraleah, High Street.

Annex – log cabin at the back of the garden with no vehicle access. It was resolved that there were no comments or objections.

Cllrs JB, RW, MB, RH, KC, MWS removed themselves at 20.11

B/17/0404 – Erection of 74 dwellings with associated garaging, roads and sewers at Land to the north and west of Cole's Lane.

Following discussion it was resolved to raise the following concerns and objections with the planning department.

Conservation Site- The area is designated a conservation site and the fields adjoining the development are part of that eco system.

Bio-diversity study- it was felt that this had not been done sufficiently as there is known wildlife in the area that had not been picked. It was resolved that this should be recommissioned by someone independent to the development and cover all 4 seasons to ensure all wildlife species are captured

Drainage- is there sufficient drainage as this is marked as a High risk flood area and the impact of this may mean the foundation would need to be pile driven which would have an impact on the residents, and wildlife.

Infrastructure- can the existing infrastructure cope? ie schools, medical centre, sewers

Access- the site feeds onto Station Road where there is poor visibility, therefore concerns over safety with such an increase in vehicles

Timber fencing- It would be more beneficial to the wildlife in the area if this were to be hedges

Footpath- This is shown as joining into Coles Lane, however there is no footpath on Coles Lane so presents a safety issue.

ACTION: Clerk to advise Boston Borough Council of the above comments.

Cllrs JB, RW, MB, RH, KC, MWS & KO returned at 20.30

139/17 Notes of the meetings held on 09.10.17 to be confirmed and signed as minutes.

It was resolved to accept the above notes. The notes were confirmed and signed by the Chairman.

140/17 Financial matters: Financial report, accounts for payment and budget figures up to 31.11.17. To agree bank reconciliation checked and signed by Cllr DH.

DATE	PURPOSE OF EXPENDITURE	TOTAL AMOUNT	AMOUNT EXCLUDING VAT	NON RECOVERABLE VAT	RECOVERABLE VAT	Method
11/10/2017	PC rent - Clerk	15.00	15.00			DD
11/10/2017	Office rent - Clerk	20.00	20.00			DD
18/10/2017	mobile phone	14.99	12.49		2.50	DD
31/10/2017	Pay and PAYE	782.03	782.03			
31/10/2017	Payroll Services	18.00	15.00		3.00	
25/10/2017	Hedge Cutting	330.00	330.00			
28/09/2017	Trophies for Garden Comp	38.80	32.34		6.46	IB 20/10
07/10/2017	Meeting Room Hire Qtr2	36.00	36.00			IB 20/10
16/10/2017	Meeting Room Hire Neighbourhood plan	16.00	16.00			Chq 16/10
02/10/2017	Garden Services	75.00	75.00			
13/10/2017	Garden Services	90.00	90.00			
17/10/2017	Garden Services	45.00	45.00			
30/10/2017	Library Rent	18.00	18.00			DD
03/11/2017	Travel expenses	5.85	5.85			
03/11/2017	Stationery	9.47	9.01		0.46	
10/11/2017	Gardening - Memorial	108.00	108.00			
Total		1622.14	1609.72	0.00	12.42	

It was resolved to agree the accounts for payments and agree the Bank reconciliation.

ACTION: Clerk to make outstanding payments as agreed

141/17 Correspondence

Heritage Lincolnshire	E mail, campaign to save "The Old King's Head" E mailed to Councillors 06/10/17.
Boston Borough Council	Letter regarding Council Tax support system Consultation. Emailed to Councillors 06/10/17
Road Safety Partnership	Email from Ian swallow regarding speed survey on Blackjack Road. Emailed to Councillors 13/10/17 and updated Resident via email
Triton Knoll	Email regarding update on project. Emailed to Councillors 16/10/17.
Parish Magazine Printing	Email from company offering magazine printing services. Email to Cllr KO 18/10/17

Community Lincs	Email Bulletin received. Emailed to Councillors 18/10/17.
Boston Borough Council	Email regarding offering grass cutting support from the Leader of the Council. Emailed to Councillors 18/10/17
Boston Borough Council	Letter regarding Alzheimer's Society 'Dementia Community Roadshow' and Christmas market. – Emailed to Councillors 20/10/17. Posted on Website/Facebook and Noticeboard.
Gardener	Email resignation letter received. Emailed to Councillors 26/10/17.
Carina Clark	Email feedback on the scoring for business premises in the Best Kept Village Competition. Email to Councillors 26/10/17.
Boston Borough Council	Email regarding British Legion Funding. Emailed to Councillors 26/10/17.
LALC	Letter regarding increases in membership cost for 2018/19. Emailed to Councillors 26/10/17
Triton Knoll	Email of latest newsletter. Emailed to Councillors 01/11/17.
Lincolnshire County Council	Email regarding School Admissions Consultation for 2019. Emailed to Councillors 3/11/17
Health Watch	Email newsletter. Emailed to Councillors 3/11/17
Boston Borough Council	Email regarding Planning training. Emailed to Councillors 3/11/17.
Lincolnshire County Council	Email regarding timings of street light going off. Emailed to Councillors 6/11/17, posted on Website/Facebook 6/11/17.
Triton Knoll	Newsletter received.
Pelican Trust	Email regarding the services they offer. Emailed to Councillors 8/11/17

142/17 Councillors reports.

Cllr JB reported a hazard at Blackjack/Asperton Crossroads. Trees are growing out of the dyke and causing an obstruction to the view. It was resolved that the Clerk would report this to the highways department.

Thanks were given to Cllr RW for his work on the Memorial garden, and also Cllr KO and his wife for also getting the area tidy in preparation of the Remembrance service.

Cllr AH reported that the broken drain in the market place had been fixed today.

Cllr KO reported that the Remembrance service went well and was enhanced by the presence of the youth organisation, who were all well behaved.

CLL RH reported a flickering street light on Station Road and had received a reply to say it had been fixed, however it is still flickering. It was resolved that the Clerk would contact Highways that the problem still existed.

The British Legion are currently short of members and have asked if we can advertise for members on our forums. It was resolved that the Clerk would advertise on the Parish website and facebook.

It was reported that the kerbs in the Market Place against the railings side have sunk due to subsidence. It was resolved that the Clerk would report this to the Highways department.

The Christmas lights may need new bulbs and currently there are only 18 left –It was resolved to agree a budget of £100 for replacement bulbs.

ACTION: Clerk to report to Highways Department hazard on Black Jack Road, light still flickering on Station Road and sunken kerbs in Market Place. Clerk to advertise for members on behalf of British Legion on Parish Website.

143/17 Clerks report.

Changes to the budget have taken place as per the minutes of the last meeting.

Feedback was provided to the planning department regarding last month's planning applications.

Standing order set as agreed for the Library lease.

Feedback received on the Best Kept Village competition

Meeting room booked for the Finance Committee meeting on 29th November 2017

Reports raised as agreed with Alan Watts, Enforcement Officer, and the PCSO, however no responses have yet been received.

Met with the Gardener regarding the memorial, however following this he resigned, Cllr RW arranged an emergency gardener to finish the memorial garden and clear all the leaves closer to Remembrance Sunday.

Wreath for Remembrance Sunday have been delivered and passed to Cllr KC.

Training attended for – Agenda's, Minutes & Reports – this training was very useful. Next training event – Clerks Training Day – is on 21st November 17

Cllr's KC & KO and Clerk are booked into Planning Training at Boston Borough Council on 4th December 2017 at 6pm

Letters/Invoices have gone out for allotment rents and 1 has been received so far.

July – September Bank reconciliation has been completed and checked by Cllr DH.

July – September VAT reclaim has been completed and sent off.

144/17 An update on the Neighbourhood Plan meeting on 23rd October 2017 and actions to move forward.

A discussion took place regarding the response to the Neighbourhood Plan meeting and it was felt that the initialisation of the project was so long ago that we need to begin again. This plan has to be led by the residents, with the support of a Councillor. It was resolved the process would be reviewed again with the view that flyers would be sent out to residents in the spring.

ACTION. Clerk to read up on Neighbourhood planning process and add to the agenda in the spring.

145/17 To agree date for liaison meeting with Boston Borough Council.

Proposed May dates were discussed. It was resolved that the Clerk would contact Boston Borough Council to see if there were any June dates available.

ACTION. Clerk to contact Boston Borough Council regarding June dates

146/17 To discuss current situation with Speed Indicator Device.

The form has been completed for the sites previously agreed as possible SID posts. It was resolved to agree the payment of £40 for these to be reviewed by the Road Safety Partnership

ACTION. Clerk to send off completed form and payment agreed

147/17 To discuss the requirement of a projector to display planning applications and funding available.

Funding had been sought by the clerk through LALC, however the precept is now at a level that funding is not available. It was resolved that this item would be moved to the Finance Meeting.

ACTION: Clerk to include Laptop and projector as an agenda item for the Finance Meeting

148/17 An update on the Library. (DH)

A meeting was held on the 8th November between Cllr HD and volunteers. There are currently problems with the heating which are being looked into. There is space adjacent to the current shed and this area has been offered for the council to use to put a shed if storage is needed in the future. There are plans to put some shelving in the cupboard which Cllr DH will look into.

The Library is desperate for Volunteers, as although they have their regular volunteers they require volunteers to stand in to cover holidays. It was resolved that an advertisement would be placed on Facebook and the Parish website.

The volunteers are unsure of the procedure regarding the banking of monies. It was resolved that the Clerk will meet with the team and put in place a process for regularly collecting and banking the monies and assist with the process. A Pathway is going to be put in by the Methodist Church.

A sign is needed for the Library door clearly showing it is the library entrance. It was resolved that Cllr DH which look into this and the Clerk would produce a temporary laminated version for the interim period.

ACTION: Clerk to produce temporary laminated sign for the Library. Clerk to meet with Library team to set up banking and recording of monies. Clerk to advertise for volunteers for the library on facebook and the website. Cllr DH to look into permanent Signage for the door and shelving for the cupboard.

149/17 An update on the play area and possible relocation of Bin.

Cllr KC visited the play area and felt the bins were fine. As the overflow only happens during the summer holidays is was resolved that another bin would not be purchased and that it would be more cost effective to have the handy man to empty them between council collection during the School holidays.

ACTION: Clerk to include bin emptying in Handyman schedule.

150/17 An update on Mackay's Pit. (MB).

The pit will be stocked with fish on Wednesday 15th November 2017 11am.

ACTION: Clerk to attend to take photographs for the website

151/17 To discuss a new committee member for the Harlock Charity (KC)

Cllr KC asked for a volunteer Councillor for the Charity. Cllr RH volunteered.

152/17 To discuss the remuneration for outgoing clerk.

It was resolved that an ex-gracia payment would be made in recognition of the support given to new clerks over the last 6 months.

ACTION: Cllr KC to contact outgoing clerk to inform her of decision. Clerk to process payment on next payroll run.

Meeting closed 9.40pm