

SWINESHEAD PARISH COUNCIL

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MINUTES OF THE MEETING OF SWINESHEAD PARISH COUNCIL HELD ON 8th May 2017

Present: C Mrs Debbie Hutson, C Karen Cartwright, C Philippa Parnell, C Stacey Hacket, C Jeb Booth, C Roger Welberry, C Keith Osborne, C Mike Brookes, C Roy Hilton.

Also Present Two members of the public and the Out-going Parish Clerk.

Public Forum: None

Chairman's Remarks: None

Election of Chairman and Vice Chairman of Swineshead Parish Council

Cllr KC was proposed as Chair by Cllr DH and seconded by Cllr PP. No other proposals were put forward and Cllr KC was elected unanimously as Chair.

The declaration of acceptance of office was signed by the Chairman.

With the absence of Cllr AH the election of Vice-Chair was deferred to the June Meeting.

Councillor MB thanked the Chairman, Councillor DH, for the work that she has done during the past year and commented that she has done an excellent job.

001/17 Apologies for absence and reasons given

Cllrs MWS and Cllr AH sent their apologies **It was resolved to accept their apologies and reasons for absence.**

002/17 To receive any declarations of interest in accordance with the 2000 Local Government Act

Cllr MB declared an interest as a Trustee of the Poor Charity and an interest in all matters of planning under item 8 of the agenda on the grounds of being a substitute member of the planning committee at Boston Borough Council.

003/17 Police report

PCSO Neil Williams was not in attendance. PCSO Williams had emailed the police report to the Clerk and there were four reported from last month.

21/04/17 – Attempt burglary, The Ivy's, Villa Lane – undetected

24/04/17 – Burglary, Gildings Bungalow, South Street – under investigation

06/05/17 – Theft from shed, Tarry Hill – under investigation

08/05/17 – Theft of Crow-scarers, Blackjack Road, - under investigation

004/17 Notes of the last meeting held on Monday 10th April 2017 to be approved and signed as minutes.

It was resolved to accept the above notes. The notes were confirmed and signed as minutes.

005/17 Financial report, accounts for payment and latest budget.

DATE	PURPOSE OF EXPENDITURE	AMOUNT EXCLUDING VAT	NON RECOVERABLE VAT	RECOVERABLE VAT
13.04.17	Grass Cutting	40.00		8.00

13.04.17	Grass Cutting	60.00		12.00
18.04.17	Mobile Phone	17.65		3.53
07.04.17	insurance	839.13		
18.04.17	Internal Audit	46.25		
19.04.17	Drainage Rates	200.21		
30.04.17	Wages & PAYE	1200.36		
30.04.17	Payroll Services	15.00		3.00
30.04.17	DBS check for Clerk	5.00		
30.04.17	Travel	12.05		
30.04.17	Postage	0.76		
Total		2436.41	0	26.53

paid by
DD
26.04.17

It was resolved to agree the accounts for payment for April which were checked and signed by Cllrs RH and PP. It was also resolved to agree and accept the budget figures as at 30.04.17.

006/17 Planning applications:

B/17/0125 9 dwellings at Former Youth Centre Site Station Road Swineshead.

It was resolved that the visual safeguarding measures concerning the ninth property overlooking the Pre-School were a significant issue here.

B/17/0092 Design plans for 3 dwellings following outline approval at Pig and whistle Market Place Swineshead.

It was resolved that there were no comments or objections to the above plans.

ACTION: Clerk to advise Boston Borough Council of Comments.

007/17 Correspondence

Lincolnshire County Council Highways

Email regarding temporary road closure Swineshead level crossing 20/5/17 to 21/05/17 **Emailed to Councillors 10/04/17.**

Transported

Nexus art event. **Emailed to Councillors 19/04/17.**

Lincolnshire County Council

Notice of Submission of the Lincolnshire Minerals and Waste Local Plan – independent examination period. **Emailed to Councillors 19/04/17.**

Groundwork UK

Funding scheme through Tesco Bags. **Emailed to Councillors 19/04/17.**

Volunteer

Resignation from Library. **Emailed to Councillors 24/04/17**

Black Sluice Drainage Board

Newsletter. **Circulated to Councillors 08/05/17**

Lincolnshire County Council	Highways Maintenance plan for next year. Emailed to Councillors 24/04/17
Lincolnshire County Council	Road Closure 1 day between 22/5/17 and 09/06/17. Emailed to Councillors 24/04/17.
Tritton Knoll	Ecological Survey being undertaken by Tritton Knoll 24 th April 17 to be completed 5 th June. Emailed Councillors 24/04/17
Boston Borough Council	Email to confirm the name change to 'Villa Walk.' Emailed to Councillors 24/4/17
All Day Virtual PA	Internal Audit Report to Chairman. Emailed to Councillors 26/04/17.
Transported	Cancellation of the NEXUS event Emailed to Councillors 02.05.17
Lincolnshire County Council	Compliance template Document for use with the Library. Emailed to Councillors 02.05.17
Community Lincs	April 17 e-copy of Newsletter. Emailed to Councillors. 02.05.17.
Boston Borough Council	Email asking if the Parish Council need a Dog Exclusion Signs for the Children's Play Area. Emailed to Councillors 03.05.17.

008/17 Councillors Reports

Cllr KO – Mainwaring's footpath is still furrowed and uneven and difficult to walk on. **ACTION: Cllr JB to speak to Landowner.**

Cllr DH – With the resignation of the Secretary of the Library Committee the position is to be filled by another volunteer. Cllr DH extended her best wishes and thanks to the leaving Secretary for services to the library and help with the opening of the Library Hub. **ACTION: Clerk to write a Thank you letter to the outgoing Secretary of the Library Committee.**

Cllr RH – Park Lane is very badly eroded **ACTION: Cllr MB to send an email to Boston Borough Council. Clerk to chase Highways on this matter.**

Cllr KC- Presented a donation cheque on behalf of Cllr MWS to the Parish Council. The cheque was from the Village Hall Charity as their contribution to Swineshead In Bloom. **ACTION: Clerk to send Thank you letter to the Village Hall.**

009/17 Clerks Report.

The Clerk reported that:

The Vat repayment of £2524.71 was received on 26/04/17.

There are 4 Signs for Abbey Walk still displayed in the village. As acknowledgement of name change to 'Villa Walk' had been received by email on 24/04/17 Cllr MB suggested to contact Ashwood Homes. **ACTION: Clerk to contact Ashwood Homes to report the name change.**

0010/17 To approve the Bank Reconciliation covering the period 1.11.16 to 31.03.17.

It was resolved to accept the Bank Reconciliation which had been checked and signed as correct by Cllr KO.

011/17 To consider the report from the Internal Auditor.

It was resolved to accept the report from the internal Auditor. Thanks were conveyed to the Outgoing Clerk for her groundwork making this year's Audit straightforward.

012/17 To decide on the action needed regarding the apple trees in the Play Area as the contract previously awarded has not been fulfilled.

It was resolved to disregard the original quote and contact one of unsuccessful contractors who had quoted reasonably for the job and providing his quote is still active instruct him to carry out the work on the removal of the two Apple trees in the Play area. Work should be carried out after September 1st according to DEFRA guidelines.

ACTION: Clerk to instruct contractor to carry out work.

013/17 To sign the agreement made between Parish Council and Swineshead Pre-School to rent the computer used by the Clerk.

The was resolved to sign the agreement and Cllr DH signed on behalf of the Parish Council.

014/17 To agree to make the monthly payment of £35 to the Swineshead Pre-School for the room hire and computer rental by Standing Order.

It was resolved to make this payment. **ACTION: Clerk to organise the Standing order for the payment to the Pre-School**

015/17 To consider requests for charitable donations for the year 2017/18:

It was resolved to make a charitable donation to the Swineshead Twinning Association of £150. **ACTION: Clerk to organise the Payment to the Association.**

016/17 An update on the neighbourhood plan and meeting arrangements.

With the General Election imminent on June 8th Cllr KC considered it would not be an ideal time for a meeting of Volunteers. The meeting has been deferred and this will be an agenda item at next month's meeting. **ACTION: Agenda Item next month.**

017/17 To agree dates for the monthly meetings for 2017/18.

It was resolved to agree the dates for Parish Council meetings in 2017/18. **ACTION: Clerk to add dates to the noticeboard, Facebook and the website.**

018/17 To discuss a request from a resident to maintain an area of grass along Tarry Hill.

It was resolved the Parish Council cannot approve this request as the area is not within Parish Council responsibility.

ACTION: Clerk to send a letter to the resident.

019/17 To decide on the way forward in respect of the work previously undertaken in the village by the 'Handymen' and confirm the tools that have been collected from them.

Cllr JB reported he has collected the two mowers from the previous Handyman and conveyed JT Friskneys had suggested the old mower needed a new clutch. Cllr JB reported having used the old mower himself as a trial he doubted this. Two bids have been received for the old mower one from the previous Handyman and one from Cllr JB.

Cllr JB left the Meeting 20:20

The Parish Council considered the two bids they had for the old mower and decide to allow the highest bidder to have the Mower. **ACTION: Clerk to invoice buyer for the Mower.**

It was resolved Cllr RW will contact JT Friskneys to trade-in the outstanding equipment.

It was resolved that the additional grass cutting work be awarded to the current Contractor. **ACTION: Clerk to inform contractor.**

Cllr JB re-joined the Meeting. 20:26

It was resolved to recruit for help with absence of a Handyman. The duties would include Litter Picker and Light Gardening Duties. **ACTION: Clerk to advertise the vacancy on noticeboard, Facebook and Website.**

020/17 To decide if the Council requires a hard copy of the LALC quarterly newsletter at a cost of £20 per year and the quarterly LCR publication at a cost of £17.50 per year.

It was resolved not to have the hard copies of the LALC and LCR publication as the Parish Council receive an e-copy.

021/17 An update on the Best Kept Garden Competition for 2017 and decide on the competition prize.

Cllr SH is leading this project and it was resolved the Competition prizes will be a trophy as previous and will be purchased from the same supplier. It was resolved to have the same judge for the competition as previous years.

022/17 To decide on the Parish Council having a Debit Card for use by the Clerk.

It was resolved to have a debit card and the Clerk explained due to some technical issues today the application could not be printed for the Councillors to sign. It was resolved to defer this item until the next Parish Council meeting.

ACTION: Agenda item next month.

023/17 An update on the Library.

The Secretary has resigned and the post will be filled by another volunteer. It has been acknowledged that future events will need to be advertised suitably to maximise the potential. School trips to the Library are also being considered however numbers will have to be minimal for this to be a success. The Get-Together at the Art Gallery on 22th June will have a stall for the Library which will raise its profile.

024/17 An update on the Play Area and remedial work that needs to be done.

Cllr RW reported that he and Cllr KC are to meet a representative from Diamond Playgrounds Ltd. Although it has been resolved to refurbish the existing goal posts and an individual Basketball Basket to be purchased. It was resolved to provide a shelter for older Children once the survey has been completed by Cllr PP. The survey will be of the children in the afterschool clubs, those frequenting the Playing field Area and on Social Media to help predict what is needed for the Playing field. Cllr KC is still waiting for a reply from HAGS regarding the snagging problems from the original installation at the Playing Field. It is possible to obtain a grant from the Dulverton Trust for further work.

025/17 An update on the new equipment planned for the Play Area regarding the GEDA Funds.

This was covered by minute number 023/17.

026/17 To decide whether to approach the Lincolnshire Co-op in respect of a new Speed Indicator Device for the Village.

It was agreed that the monitoring operation on the High Street outside the site for the new Lincolnshire Co-op had not been carried out by the Lincolnshire Co-op. It was resolved to contact the Lincolnshire Co-op for support with village activity and possibly a donation to another Speed Indication Device. **ACTION: Clerk to contact Lincolnshire Co-op.**

Meeting Closed at 20:46.