

SWINESHEAD PARISH COUNCIL

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MINUTES OF THE MEETING OF SWINESHEAD PARISH COUNCIL HELD ON 10th July 2017

Present: C Karen Cartwright, C Philippa Parnell, C Jeb Booth, C Keith Osborne, C Mike Brookes, C Alan Hughes, C Debbie Hutson, C Stacey Hackett, C Mike Welberry-Smith.

Also Present: Two members of the public.

Public Forum: The members of the public addressed the Council about planning application B/17/0152. They were concerned about the existing volume of traffic in the area of the garage and that there are already 2 or 3 vehicle transporters visiting the site daily. They mentioned that the last planning permission stated that cars should use the customer parking spaces and not park on the road, but this is not happening.

Chairman's Remarks: The Chairman thanked C Alan Hughes for his work in cutting back the trees overhanging the path around the Churchyard.

055/17 Apologies for absence and reasons given

Cllrs RH and RW sent their apologies. **It was resolved to accept their apologies and reasons for absence.**

056/17 To receive any declarations of interest in accordance with the Localism Act 2011.

Cllr MB declared an interest in all matters of planning under item 8 of the agenda on the grounds of being a substitute member of the planning committee at Boston Borough Council.

Cllr JB declared an interest in planning items B/17/0244, B/17/0192 and B/17/0152. Cllr M W-S declared an interest in planning item B/17/0125. Cllr DH declared an interest in planning item B/17/0152.

Cllr PP arrived at 19:47.

057/17 Police report

There was no Police presence.

058/17 Notes and confidential notes of the last meeting held on Monday 12th June 2017 to be approved and signed as minutes.

It was resolved to accept the above notes. The notes were confirmed and signed as minutes by the Chairman.

059/17 Financial report, accounts for payment and latest budget.

DATE	PURPOSE OF EXPENDITURE	AMOUNT EXCLUDING VAT	NON RECOVERABLE VAT	RECOVERABLE VAT
12.6.17	Computer rent for Clerk	15.00		
12.6.17	Office rent - Clerk	20.00		
09.05.17	Grass Cutting Play Area	40.00		8.00
09.05.17	Grass Cutting Hillcrest Gardens, King Johns Road and Milne Green	65.00		13.00

16.6.17	Grass Cutting Village Areas and Churchyard	275.00		55.00
27.6.17	Church Hall room hire for Annual Meeting	24.00		
30.6.17	Pay and PAYE	847.26		
18.6.17	mobile phone	17.65		3.53
12.6.17	Membership to Campaign to Protect Rural England	36.00		
30.6.17	Payroll Services	15.00		3.00
9.5.17	Green Park	250.00		
30.6.17	Postage	1.30		
30.6.17	Stationery	4.50		
30.6.17	Microsoft Office renewal	59.99		

It was resolved to agree the accounts for payment for June which were checked and signed by Cllrs DH and PP. It was also resolved to agree and accept the budget figures as at 30.6.17.

Cllr KO requested that agenda item 12 be moved and discussed before agenda item 8 as he felt that there was pertinent information to be discussed which could have bearing on agenda item 8. The Chairman approved this request

060/17 To discuss and decide on how the Parish Council wishes to be consulted by Boston Borough Council in respect of planning applications.

A discussion was held about the change in legislation which means that the Parish Council is no longer an automatic consultee. Cllr MB explained the contents of the letter received from Boston Borough Council. It was resolved to advise Boston Borough Council that the Parish Council wishes to be advised of all planning applications on land within the parish. **ACTION: Clerk to advise Boston Borough Council**

061/17 Planning applications:

Cllrs M W-S and MB left the room at 19:49

B/17/0125: Amended details for 9 dwellings at former Youth Centre, Station Road.

The Council felt that reducing the number of properties from 9 to 8 and the change of design of the property overlooking the Pre-School has addressed previous concerns. It was resolved that there were no comments or objections.

Cllr M W-S returned at 19:53. Cllrs JB and DH left at 19:53

B/17/0152: Change of use from agricultural land to parking area at Drayton Motors, The Drayton.

Following a lengthy discussion it was resolved to make the following comments.

- a) Request that planning consent states that no vehicles owned or driven by the company are to park on the road;
- b) Request that planning consent reiterates that Car Transporters must take notice of the existing requirements to park and unload on the premises (not on the roadside as is current practise);
- c) Advise planning department that the Parish Council is concerned about the adequacy of the road for increasing traffic and roadside parking, especially as the road in question leads on to the A52 junction with Blackjack Road which is a dangerous junction with high accident levels;
- d) Request that the multiple lighting columns are of the PIR type, not on a timer.

Cllr DH returned at 20.11.

B/17/0244: Outline planning permission for proposed residential development of market and affordable dwellings at Woods Nurseries Site, High Street.

Following a discussion and examination of the plans it was resolved that there were no comments or objections.

B/17/0192: Proposed additional site access road leading to an existing building. Proposed re-fuelling area with above ground storage tanks. Proposed van wash area at Geoff Gilbert International Ltd, Station Road.

Following a discussion and examination of the plans it was resolved that there were no comments or objections.

Cllr JB returned at 20:32.

B/17/0219: Erection of a temporary static caravan to the rear of the property for a period of two years at Baythorpe Tea Room and Garden Centre.

It was resolved that there were no comments or objections.

ACTION: Clerk to advise Boston Borough Council of the above comments.

062/17 Correspondence

National Association of Local Councils Quarterly magazine "LCR"

Lincs County Council

E mail advising that LCC planning department will consult directly with Parish Councils via e mail with a direct link to the application concerning plans which could affect the Parish with effect from 1.8.17. This process does not affect the process with Boston Borough Council. **E mailed to Councillors 25.6.17**

Lincs Ass. Local Councils

Quarterly LALC News. **E mailed to Councillors 26.6.17**

Lincs County Council Highways

E mail advising how to report highways issues, where to direct general enquiries and how to contact Local Officers for more complex issues. **Forwarded to Councillors 3.7.17**

Clerks and Councils Direct

Monthly magazine

Lincs County Council

E mail with information about the Council's complaints policy. **E mailed to Councillors 4.7.17**

063/17 Councillors Reports

None

064/17 Clerks Report.

The Clerk reported that:

Grant Thornton, Government Auditors, have confirmed receipt of the audit paperwork for 2016/17.

The Clerk and the Chairman attended a Parish Liaison meeting with a team from LCC Highways at Spalding on 4.7.17. This was a useful meeting giving an insight into the different departments, what they do and don't do and answering specific questions from individual Parish Councils. The slides from the meeting are to be sent out after the last meeting on the 13.7.17 which will be sent out to Councillors. It was confirmed that there will be no annual walkabout with Parishes in future however a Highways Officer will be happy to visit to discuss any specific issue. They were impressed that Swineshead send out letters about overgrown hedges as, if they are involved at the first stage, the situation is on a formal basis immediately. There was a presentation on the "on line" system for reporting faults. It was

encouraging to find out that the system is continually being updated to make it more user-friendly. For up to date information on any road works, visit www.roadworks.org. The Highways Departments plan to hold these types of meetings on a regular basis in the future.

065/17 To discuss and decide on having 2 or 3 Councillors who would be prepared to check areas of grass cut by the Contractors following each cut.

No decision was made. Councillors asked the Clerk to send out a schedule of the grass cutting and frequency.

066/17 To decide whether to purchase a bin for Michael Moses Way at a cost of £250.

It was resolved to use some of the funds from the sale of the mower and brush cutter to purchase a bin.

ACTION: Cllr PP to arrange to meet with the Clerk to confirm the site for the bin and then Clerk to place order.

067/17 To discuss the tenancies of the allotment land.

Cllr JB proposed that this item be moved into closed session and the end of the open part of the meeting as there was sensitive information to discuss regarding rent. The Chairman agreed to move the item.

068/17 To approve the accounts of Swineshead Life, Swineshead Poor Charity and Swineshead Twinning Association

Cllr KO presented the accounts for Swineshead Life. The only significant change from last year is that the cost of printing has increased. The Poor Charity accounts are not yet audited. Cllr M W-S commented that expenditure had increased mainly due to the grant given for the refurbishment of Mackay's Pit. Some funds are being used to purchase additional land. Overall the financial position is good. No accounts were made available for Swineshead Twinning Association. Cllr KC will follow this up. **ACTION: Agenda item next meeting.**

069/17 An update on the remedial work that needs to be undertaken at the Play Area and on the plans for the enhanced facilities at the Play Area .

Cllr KC had obtained a quote for a goal with an attached basketball hoop. The quote was for £4000 + vat. This includes delivery and installation. It was noted that 3 quotes are required. The option of having goal posts without the basketball hoop was discussed. Cllr DH offered to get 3 quotes for this option. **ACTION: Agenda item next meeting.**

070/17 An update on the Best Kept Garden Competition and to agree a maximum spend for the trophies.

Cllr SH is organising the Competition. The village has been split into areas with 2 Councillors allocated an area for the first round of judging. The deadline for this is the 23rd July. It was resolved that the maximum spend for the trophies and a gift for the judge is £50.

071/17 An update on the Library

Cllr DH reported that the Library needs a table, leaflet rack and 2 chairs. Cllr M W-S felt that Swineshead Poor Charity may help with funding some or all of these items. The chair will cost approximately £69.99 each. **ACTION: Cllr DH to obtain quotes. Agenda item next meeting.**

072/17 An update on Mackay's Pit

Cllr MB reported that there had been further reports of members of the public knocking on the door or properties close to the pit to find out if fishing was allowed. It was resolved that Cllr MB would prepare a document giving full details on the current situation with Mackay's Pit and using the pit for fishing which will be posted on the website. **ACTION: Cllr MB to forward document to the Clerk to post on website.**

073/17 An update on the Neighbourhood Plan and meeting arrangements.

Cllr KC has spoken to Community Links and is awaiting a proposed date for the meeting. **ACTION: Agenda item next meeting.**

074/17 To decide whether to complete the questionnaire from the the National Association of Local Councils policy and development team.

It was resolved not to complete this questionnaire.

075/17 An update on recruitment and to agree the job list to the Gardener/Litter Picker

It was resolved to move into closed session to discuss agenda items 15 and 23 at 21:30.