

SWINESHEAD PARISH COUNCIL

Parish Council Office

1 & 2 North End
Swineshead
PE20 3LR

Chairman: Councillor Carl Gibbard

Clerk: Diane Fairweather



Minutes of the Meeting of Swineshead Parish Council

Held on Tuesday 21st April 2026 at Swineshead Community Hub,
1 & 2 North End, Swineshead PE20 3LR

Present:

Councillors C. Gibbard, (Chairman), S. Trafford (Vice Chairman) J. Hudson-McKenzie, A. Lawrence, D. Lemon, P. Parnell, C. Trafford, and the Clerk.
Boston Borough Councillors Evans & Welberry.

Lincolnshire County Councillors Bary Daish & Paul Lock:

None present

Borough Councillors Stuart Evans & Suzanne Welberry:

Complaints received of poll tax bills, and potholes.

1. **Chairman's remarks:** nothing to report
2. **Apologies for absence:** Cllrs M. Brookes, N Campbell, Roger Welberry.
3. **To receive declarations of interest** under the Localism Act 2011 – on agenda items.
Cllr Gibbard – owner of the Council Offices
4. **To approve as a correct record**, the notes of the meeting of the Council held on 17th March 2026 to sign the official minutes.
Proposed Cllr Trafford, seconded Cllr Lemon, all resolved for Chairman to sign.
5. **Clerks' Updates on outstanding matters.**
Hedgehog huts ordered.
Clerk to source flooring for play area as previous contractor had made no response.
6. **Financial matters:**
 - i) Bank balances as of
£ 29307.39 current account
£ 91660.11 savings account
Clerk advised more money to be transferred to savings. Finance meeting required regarding better investments with money.
 - ii) To approve payments as per schedule, Proposed Cllr Trafford, seconded Cllr Hudson-McKenzie. Unanimous.
Draft Annual accounts with Internal Auditor, to be approved at the May meeting.
7. **Town and Country Planning Act 1990.** To consider and make observations on planning applications received since last meeting.

**Applications:**

B/26/0159 – to determine continued use of, Boston Lodge, Browns Drove. No Objections

Approvals:

B/25/0486 – two storey extension Rossway, Boston Road

8. Councillor's and village reports:**a) Swineshead Community Emergency Plane and Local Villages Resilience & Emergency Group.**

Meeting with Cllr James Cantwell which gave PC initiative to prepare plan independently at this stage. Cllr A Lawrence to take template away and populate. Clerk to produce a shared master document. Agreed to liaise with Cllr Cantwell as when required,

b) Swineshead Benevolent Foundation.

Nothing further to report.

c) Swineshead Village Hall, Lease renewal

Still with solicitors. Clerk advised there appeared to be some confusion who should be drawing the Lease for the building. Clerk to ascertain if Chatterton's still held copies of original lease. With regard to this and other documentation, knowledge of whereabouts was weak and Clerk to work on collating them all with Clerk and stored on Cloud space.

d) Play area ground rent. Nothing to report**9. To Receive Parish Council Updates:****a) Community Hub** _ agreed to hold Annual Parish Meeting, scheduled for Tuesday 26th May, at Community Hub.**b) Library** - Internal notice board purchased.**c) Village Archive** – expanding into back room due to contributions regularly received.**10. To Receive Correspondence**

R Page – quotation for pond works £875, as last year. Agreed to maintain his services. Resident complaint of Council Tax, passed to IDB.

11. To Discuss Rental Agreements

Rents had not been collected for some years. Misunderstanding of previous communication. All tenants had been agreeable to conversations with Cllr Lawrence & Clerk. Arrangements now made for outstanding amounts to be paid before next renewal date in November. Agreed to renew the Leases from now for a further three years with no increase in rent.

Agreed this is not acceptable and policy to be put in place for reminders to be sent on time.

Cllr Lawrence suggested a bridge be built across drain off Villa Lane to create a circular route. Project for Swineshead Enhancement Society.
Litter bin still not replaced. BBC has a back log.

The meeting closed at: 26th May being the AGM