

SWINESHEAD PARISH COUNCIL



Parish Council Office

1 & 2 North End | Swineshead | PE20 3LR

Chairman | Councillor Carl Gibbard

Clerk | Victoria Clark

Minutes taken by Councillor Sean Trafford, in the absence of the Clerk, Mrs Victoria Clark, at the meeting of Swineshead Parish Council, held on Tuesday 19 November, in the Swineshead Parish Council Office, 1-2 North End, Swineshead, PE20 3LR

Present: Councillors, Carl Gibbard (Chairman), Sean Trafford (Vice Chairman) Roger Welberry, Mike Brookes, Chelcei Trafford, Philippa Parnell, Roy Hilton, Lisa Baldwin and David Lemon.

Also Present:

Boston Borough Councillors Stuart Evans and Suzanne Welberry, also one member of the public standing for co-option

Public Forum:

A member of public spoke about planning application **B/24/0452**: Erection of 122 dwellings at Land off Station Road.

A resident acknowledged that the land is approved for development but expressed concerns about inaccuracies in the developer's information and the lack of infrastructure keeping pace with Swineshead growth, despite Section 106 policies. They urged the Parish Council to advocate strongly for improvements and ensure infrastructure and amenities develop alongside housing. The resident noted their intention to investigate past Section 106 contributions and highlighted their role as a consultee representing local neighbours' concerns.

The member of public will submit a detailed document to the planning department

Lincolnshire County Councillor: Mike Brookes

Nothing to report

Boston Borough Councillors:

Suzanne Welberry

Nothing to report

Stuart Evans

Reported that he will contact planning with regards to the unsightly South Street site

The Meeting was opened:

1. Chairman's remarks:

Councillor Gibbard welcomed those attending

2. Apologies for absence:

To receive and accept apologies where valid reasons for absence have been given to the Clerk or Chairman prior to the meeting

Apologies with reasons were received from Councillor Ian Maclean, on proposal from Councillor Parnell seconded by Councillor Baldwin and with no objections, all resolved to accept the reasons given

Apologies were also given to Councillors Gibbard and S Trafford from the Clerk

3. To receive declarations of interest

under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items

Councillor Gibbard declared an interest in Gillrange Limited and Councillor Hilton declared an interest in item 7 ii.



4. **Co-option:** To co-opt a member and witness the signing of the acceptance of office (letter of request received)

On proposal from Councillor Brookes seconded by Councillor C Trafford and with no objections Mr Andy Lawrence was offered the position of co-opted member, Mr Lawrence accepted and signed the acceptance of office witnessed by Councillor S Trafford.

5. **To approve as a correct record**, the notes of the meeting of the Council held on 15 October 2024 and to authorise the Chairman to sign the official minutes
On proposal from Councillor Lemon seconded by Councillor Baldwin and with no objections, all resolved to accept the minutes from 15 October 2024 and gave permission for the Chairman to sign them

6. **Financial matters:**

- i. Bank Balances as of 31 October 2024
£26,700.17 Treasurers account
£70,842.76 to include £58.18 interest - Instant online
Received: £2,065.03 LCC contribution to grass cutting
- ii. The Poor Charity ground rent for the Village Hall: To discuss and resolve the amount and set up annual Direct debit

This has not yet been settled and will be an agenda item for December

- iii. Annual "Parish Online" Subscription £153.60: To discuss if needed

On proposal from Councillor Parnell seconded by Councillor Hilton and with no objections, all resolved no to subscribe to Parish Online as it had not been needed during the past two years.

- iv. Top up Website Maintenance with LALC 5 hours £108.00

On proposal from Councillor Brookes seconded by Councillor R Welberry and with no objections, all resolved to purchase an extra 5 hours of website maintenance

- v. To discuss the Budget for 2025-2026 and resolve the precept request

More funds are needed to maintain the continuing damage to the play items. At this stage the amount is unknown, this item will be added to the December meeting before which playground funding will be assessed. A grant from Tritton Knoll through an outside body maybe needed.

- vi. To approve the following accounts:

On proposal from Councillor Brookes seconded by Councillor C Trafford and with no objections, all resolved to approve the payments.

Councillor Brookes pointed out that the last item on the payment list was a pressure washer not a trimmer

PAYEE	SERVICE	INVOICE DETAILS	£	COMMENTS
EE	Mobile	October invoice	£9.60	Paid DD 28/10/2024
Methodist Church	Library Rent	1 November 2024	£150.00	Paid DD 1/11/2024
Friends of St. Mary's	Archive & Community Hub	1 November 2024 Inv. 89	£200.00	Paid DD 1/11/2024
Gillrange Limited	Community Hub & Council Office Rent	1 November 2024 Inv. 17178	£350.00	Paid DD 1/11/2024
BT	Broadband	November M033 IL	£50.28	Paid DD 10 November
N Bush	Payroll	November 10666	£15.00	To be approved
Staff	Costs	November Payroll & Expenses	£1,451.54	To be approved
S Holland	October Garden maintenance	Invoice 10	£713.00	To be approved



RBL Poppy Appeal	2 x wreaths 31297909 & 31297913	£20 per wreath RE: Swineshead wreaths HCA07	£40.00	To be approved
South Lincs Plant Hire	1 Week hire of Petrol Strimmer Pressure washer	Inv. 365159	£108.00	To be approved

7. Town and Country Planning Act 1990. To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the district council.

- i. **B/24/0425:** Proposed single storey temporary welfare cabin with associated waste collection sited on existing hardstanding plus 1 x 20ft storage container at Land to North of, Magnolia, High Green, PE20 3JR

There were no comments or observations

- ii. **B/24/0452:** Erection of 122 dwellings at Land off Station Road

Councillor Lawrence declared an interest in this item

Councillors Hilton and Lawrence left the room

All members of the Parish Council that did not declare an interest, strongly oppose the applicant's proposal to eliminate Section 106 contributions towards education, health services, and affordable housing.

The Parish Council supports concerns raised by residents' regarding the design of the homes and requests that single storey dwellings, only, are constructed adjacent to existing properties. These contributions are critical to mitigating the impact of the development on community infrastructure.

For a development of this scale, it is imperative to provide for primary school places, health centre services, and adequate play facilities.

On environmental grounds, the Council recommends incorporating swift nest boxes into each building to support local biodiversity.

A detailed report elaborating on these points will be submitted to the planning department for consideration.

8. Clerks outstanding matters and correspondence:

SUBJECT	ACTION
Proposed waiting restrictions – High Street	Update No update has been given
Play area RoSPA action	To receive updates & discuss actions Roger and Steve Holland have completed the pressure washing Councillor S Trafford to send the RoSPA report to Councillor Lawrence to inspect
London Hearts Match funding for defibrillators	To discuss and resolve The Co-op will be installing a unit and at this stage no further sites are required

9. Councillor's and village reports, actions & updates:

SUBJECT	ACTION
Information signs at the John Butler's Trust Land at the Sand Holes	Receive any updates The sign will be erected by Councillors R Welberry and Lawrence



Community Emergency Plan	To receive any updates and discuss members for the group The council will be mindful of the upcoming "Michael's Law" Time needs to be spent on the CEP
Village Hall	To receive updates A new committee has been formed and any problems should be resolved soon
Extra Bins in the village and next to the green Lockton Close/Hillcrest Gardens & missing bin Villa Lane	To receive any updates These are on the Borough's neighbourhood team list for when funds are available.
Signage for the doctor's surgery	To receive updates Letter received from the surgery who will not be adding further signage No further action is needed, this will come off the agenda
Community Hub, Library and Village Archive	To receive any updates Agenda had the right date but the incorrect day and due to this a new date has been fixed and agenda sent out for Wednesday 11 December at 6pm The Village Archive was very busy Saturday morning and the next open day is set for 14 December
Overhanging trees/bushes on highway & paths	Agree a process & letter The clerk had sent out a letter previously and the occupier has cut back their hedge. The Clerk has a draft on file for when needed
Harlocks Charity trustee	To resolve a Parish Council Representative for the Charity Next meeting 11 December 2024 Councillor R Welberry volunteered for this position

10. Date for the next meeting/s: 17 December 2024

The meeting was closed at 20:12

CHAIRMAN:

DATE: Tuesday, 17 December 2024