

SWINESHEAD PARISH COUNCIL



Parish Council Office

1 & 2 North End | Swineshead | PE20 3LR

Chairman | Councillor Carl Gibbard

Clerk | Victoria Clark

NOTICE IS HEREBY GIVEN and Members of the Council are summoned to attend the meeting of Swineshead Parish Council, to be held on Tuesday 15 April 2025, **commencing at 6.45 pm** in the Swineshead Community Hub, 1-2 North End, Swineshead, PE20 3LR

6.45pm Presentation from the Lincolnshire Armed Forces Community Covenant Officer

Following and prior to the commencement of the meeting there will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

Also, a maximum further 10 minutes will be set aside for the meeting to receive reports of the Police, elected members of Lincolnshire County Council and Boston Borough Council

V Clark

Mrs Victoria Clark

Date: 8/4/2025

Clerk/Proper Officer and Responsible Finance Officer to Swineshead Parish Council

AGENDA

1. **Chairman's remarks:**
2. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk or Chairman prior to the meeting
3. **To receive declarations of interest** under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items
4. **To approve as a correct record**, the notes of the meeting of the Council held on 18 February 2025 and to authorise the Chairman to sign the official minutes
5. **Financial matters:**
 - i. Bank Balances as of 31 March 2025
£16,056.11 community account
£71,138.27 to include £54.53 interest - Instant online
Total end of year balance: £87,194.38
 - ii. Elan City renewal of warranty for 2 units £199 + VAT each. To discuss & resolve
 - iii. To approve the following accounts:

PAYEE	SERVICE	INVOICE DETAILS	£	COMMENTS
Lloyds Bank	Service Charges	Direct Debit	£4.25	Paid DD 18/3/25
EE	Mobile	April invoice V02328986132	10.36	Paid DD 26/3/25
Methodist Church	Library Rent	1 April 2025	£150.00	Paid DD 1/4/2025
Friends of St. Mary's	Archive & Community Hub	1 April 2025 Inv. 0094	£200.00	Paid DD 1/4/2025
Gillrange Limited	Community Hub & Council Office Rent	1 April 2025 Inv. 17260	£350.00	Paid DD 1/4/2025
LALC	Annual Training	Invoice 15678	210.00	Approved Paid



LALC/NALC	Subscription	Invoice 15582	697.68	Approved Paid
LALC	Webmaster	5 Hours Invoice 15893	£108.00	To be Approved
R Page Consultancy	Aquatic Dye treatment Mackie's Pit	Inv.0262	£875.00	To be approved
BT	Broadband	April 2025 Inv. M038 1Z	£50.28	Paid DD 15/4/2025
N Bush	Payroll	April Inv. 10720	£15.00	To be approved
Staff	Costs	April Payroll & Expenses	£1,544.55	To be approved
S Holland	March Garden maintenance	Invoice 21	£507.50	To be approved
Black Sluice	Drainage Rates	Invoice	£311.29	To be approved

- 6. Town and Country Planning Act 1990.** To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the district council.
- i. **B/25/0146:** (1/5) Removal of existing single storey rear extension & garage & erection of new 2 storey rear extension & attached garage Roseleigh, 45, Abbey Rd, PE20 3EN

7. Clerks outstanding matters and correspondence:

SUBJECT	ACTION
Proposed "No Stopping" restrictions on Abbey Road, in the vicinity of the school.	To receive any updates
LCC draft rights of way improvement plan – Closing date 9 June 2025	To discuss and appoint a member to conduct the survey for Swineshead

8. Councillor's and village reports, actions & updates:

SUBJECT	ACTION
Swineshead Community Emergency Plan and Local villages Resilience & Emergency Group	Date of presentation will be Tuesday 20 May 6.45pm
Play area RoSPA action	To receive updates & discuss actions To decide when to invite RoSPA to inspect the play area
Swineshead Benevolent Fund: Swineshead Village Hall, Lease renewal, carpark maintenance, recycling, insurance & ground rent Play area ground rent	To receive reports and any updates from the Working group
Community Hub, Library and Village Archive	To receive any updates
Boston Road Planter	To discuss ideas of repositing



9. Dates for the next meeting/s:

20 May Annual meeting of the Parish Council

Annual Parish Meeting (Residents meeting)
Wednesday 21 May, Church Hall, Market Place

10. To resolve to go into closed session

11. To discuss applications for the vacancy of Proper Officer, Clerk & Responsible Financial Officer