

SWINESHEAD PARISH COUNCIL



Parish Council Office

1 & 2 North End | Swineshead | PE20 3LR

Chairman | Councillor Carl Gibbard

Clerk | Victoria Clark

NOTICE IS HEREBY GIVEN and Members of the Council are summoned to attend the meeting of Swineshead Parish Council, to be held on Tuesday 18 March 2025, commencing at 7.00pm in the Swineshead Community Hub, 1-2 North End, Swineshead, PE20 3LR

Prior to the commencement of the meeting there will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

Also, a maximum further 10 minutes will be set aside for the meeting to receive reports of the Police, elected members of Lincolnshire County Council and Boston Borough Council

V Clark

Mrs Victoria Clark

Date: 11/3/2025

Clerk/Proper Officer and Responsible Finance Officer to Swineshead Parish Council

AGENDA

1. **Chairman's remarks:**
2. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk or Chairman prior to the meeting
3. **To receive declarations of interest** under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items
4. **To approve as a correct record**, the notes of the meeting of the Council held on 18 February 2025 and to authorise the Chairman to sign the official minutes
5. **Financial matters:**
 - i. Bank Balances as of 31 January 2025
£18,536.99 community account including
Received: £871.88 Allotment rent
£71,083.74 to include £62.27 interest - Instant online

ii. To approve the following accounts:

PAYEE	SERVICE	INVOICE DETAILS	£	COMMENTS
EE	Mobile	January invoice V02318178844	£10.36	Paid DD 26/2/25
Methodist Church	Library Rent	1 March 2025	£150.00	Paid DD 3/3/2025
Friends of St. Mary's	Archive & Community Hub	1 March 2025 Inv. 93	£200.00	Paid DD 3/3/2025
Gillrange Limited	Community Hub & Council Office Rent	1 March 2025 Inv. 17230	£350.00	Paid DD 3/3/2025
BT	Broadband	February 2025 M036 UG	£50.28	Paid DD 14 February
N Bush	Payroll	March Inv. 10711	£15.00	To be approved
Staff	Costs	March Payroll & Expenses	£1450.24	To be approved
S Holland	February Garden maintenance	Invoice 19	£248.00	To be approved



GLL Lincolnshire Central Library	Photocopy clicks 1/8/24 – 31/1/25	Invoice SI-318211	£3.51	To be approved
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- 6. Town and Country Planning Act 1990.** To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the district council.
- i. **EN0210006** (25/3) Ossian Transmission Infrastructure project
 - ii. **B/25/0095** (26/3) Change of use of existing ancillary outbuilding into part annex accommodation & part holiday accommodation including change of use of agricultural land to residential curtilage (Works already completed) at Taumberland Asperton Rd. PE20 2PT
 - iii. **B/25/0098** (28/3) Erection of triple garage with attached office at Hawthorn Farm, Station Road, PE20 3NZ

7. Clerks outstanding matters and correspondence:

SUBJECT	ACTION
Proposed “No Stopping” restrictions on Abbey Road, in the vicinity of the school.	To receive any updates Public Consultation to close 12 March
Armed Forces & Veterans Covenant	Date of talk: 15 April

8. Councillor’s and village reports, actions & updates:

SUBJECT	ACTION
Swineshead Community Emergency Plan and Local villages Resilience & Emergency Group	To receive any updates
Play area RoSPA action	To receive updates & discuss actions To decide which month for a safety check
Swineshead Village Hall	To discuss and resolve: Lease renewal Carpark Maintenance Recycling Insurance
Community Hub, Library and Village Archive	To receive any updates
Swineshead Benevolent Foundation	To discuss a council payment for ground rent and actions towards this
Trees at the sand holes	Discuss the council seeking action from the landowner to ensure the trees are safe for nearby houses.
Signs to help protect the geese at the Coles Lane and Mackays Pit	To receive update
Boston Road Planter	To discuss action due to stolen plants



9. Dates for the next meeting/s:

15 April 6.45pm start with presentation for the Armed Forces & Veterans Covenant

20 May Annual meeting of the Parish Council

6pm Annual Parish Meeting (Residents meeting)
Wednesday 21 May, Church Hall, Market Place

10. To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters:

- i. To consider the resignation of the current Clerk/Proper Officer/Responsible Financial Officer, Mrs Victoria Clark and to discuss the process of filling the vacancy
- ii. To discuss a purpose-built Community Hub/Council Office, raising funds, possibilities and set a working group if needed
- iii. To consider an increase in hourly rate for the council's maintenance contractor, Mr Steve Holland
- iv. To receive highways grass cutting quotations and approve the contractor