

SWINESHEAD PARISH COUNCIL



Parish Council Office

1 & 2 North End | Swineshead | PE20 3LR

Chairman | Councillor Carl Gibbard

Clerk | Victoria Clark

Minutes taken by the Clerk, Mrs Victoria Clark, at the meeting of Swineshead Parish Council, held on Tuesday 18 February 2025, in the Swineshead Community Hub, 1-2 North End, Swineshead, PE20 3LR

Present: Councillors, Sean Trafford (Vice Chairman), Roger Welberry, Mike Brookes, Lisa Baldwin, Roy Hilton, David Lemon, and the Clerk.

Public Forum:

No public in attendance

Lincolnshire County Councillor: Mike Brookes

- i. Signage & barrier at end of Boston Road, off A52; The enforcement officer is proceeding with this issue which may lead to a "Stopping up Order"
- ii. Villa Lane; Traffic mirrors are not permitted by highways and the enforcement officer is investigating the fence line.
- iii. A 2.99% council tax increase will be recommended at the next County Council full meeting.

Boston Borough Councillors: Suzanne Welberry and Stuart Evans

Apologies were received

The meeting was opened at: 19:07

1. Chairman's remarks:

In the Chairman's absence (Councillor Gibbard), the Vice Chairman (Councillor S Trafford) chaired the meeting

- i. Councillor Trafford recognized the funeral of Councillor Ian Maclean as a meaningful tribute and sincerely thanked the members of the council for their attendance.
- ii. An update was given for the proposed meeting with Richard Tice MP (RT)
The meeting on the 24 January was cancelled by the office of RT due to other commitments.

A new date of 21 February was suggested by the council, however there has been no confirmation email from RT, so the meeting will not go ahead

It was agreed that should the office of RT contact again, the council will ask them to suggest a date/time and to arrange a venue.

2. Apologies for absence: To receive and accept apologies where valid reasons for absence have been given to the Clerk or Chairman prior to the meeting

Apologies with reasons were received from Councillors, Carl Gibbard (Chairman) & Andy Lawrence

On proposal from Councillor Hilton, seconded by Councillor Welberry and with no objections, all resolved to accept the reasons given

3. To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items

Councillor Welberry declared an interest in item 6.i



4. **To approve as a correct record**, the notes of the meeting of the Council held on 21 January 2025 and to authorise the Chairman to sign the official minutes

On proposal from Councillor Welberry, seconded by Councillor Lemon and with no objections, all resolved to accept the minutes and gave permission for the Chairman to sign them

5. **Financial matters:**

- i. Bank Balances as of 31 January 2025
£20,122.73 community account including
Received: £3,234.40 Allotment rent
£71,021.47 to include £60.27 interest - Instant online

- ii. To approve the following accounts:

On proposal from Councillor Baldwin seconded by Councillor Brookes and with no objections, all resolved to approve all payments

PAYEE	SERVICE	INVOICE DETAILS	£	COMMENTS
Mrs V Clark	Reimbursement for gift from PC	Kirton Flower Shop Order # 6484	£30.00	Approved 21/1/25 Item 1 Paid 22/1/25
EE	Mobile	January invoice V02307853563	£9.60	Paid DD 26/1/25
Independent Grab Company	1 load of topsoil to Swineshead Layby Coney Hill	Invoice 5159 to JC Builders	£240.00	Paid 28/1/2025
Methodist Church	Library Rent	1 February 2025	£150.00	Paid DD 3/2/2025
Friends of St. Mary's	Archive & Community Hub	1 February 2025 Inv.	£200.00	Paid DD 3/2/2025
Gillrange Limited	Community Hub & Council Office Rent	1 February 2025 Inv. 17230	£350.00	Paid DD 3/2/2025
BT	Broadband	February 2025 M036 UG	£50.28	Paid DD 14 February
N Bush	Payroll	February Inv 10704	£15.00	To be approved
Staff	Costs	February Payroll & Expenses	£1450.24	To be approved
S Holland	January Garden maintenance	Invoice 18	£232.50	To be approved

6. **Town and Country Planning Act 1990.** To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the district council.

- i. **B/25/0040:** (24/2) Proposed replacement custom-build dwelling at The Methodist Church Fenhouses Drove, PE20 3HF

Observations: Due to the heritage of the building, it is unfortunate that the building needs to be replaced due to flood damage and the uncertainty of this happening again, however the council understands that this is necessary

Objections: No objections

Comments and requests: If the application is approved, it is requested that a condition be included requiring the installation of swift boxes.



Received after the agenda was posted: Received & shared with all councillors on 12 February and consultee comments to be received by 5 March.

B/25/0062: Outline planning application with all matters reserved (Access, Appearance, Landscaping, Layout & Scale) for 1 x self-build/custom build dwelling at Mirfield, Browns Drove, PE20 3PX

No observations or objections

Comments: If the application is approved, it is requested that a condition be included requiring the installation of swift boxes.

7. Clerks outstanding matters and correspondence:

SUBJECT	ACTION
Proposed “No Stopping” restrictions on Abbey Road, in the vicinity of the school.	To receive any updates Public consultation notices have been posted, this closes on 12 March
Armed Forces & Veterans Covenant	To discuss receiving a talk about the council signing of the covenant. The council will invite a speaker to explain the covenant and would like the British Legion to be included. If possible, this would be ideal before a meeting starts and convene at the earlier time of 6.45pm
Signs at Coles Lane & Mackays Pit	To discuss the possibility of signs to help protect the geese and their young A request has gone to the Highways Officer

8. Councillor’s and village reports, actions & updates:

SUBJECT	ACTION
Community Emergency Plan	To receive any updates i. A form from the Lincolnshire Emergency Planning and Business Continuity Service was received regarding the Village Hall serving as a rest centre in the event of an emergency. Councillor S. Trafford completed and returned the form, and confirmation has been received that it has been submitted and updated in the emergency services system. ii. A few villages in the area have a joint Resilience and Emergency Group. Councillor Brookes will speak to them regarding Swineshead PC coming to a committee meeting discussing this.
Swineshead Community Centre	To receive any updates and the Clerk to receive contact information The Clerk sent an email to all councillors 4 Feb asking for contact information that she could share i. To note: The name of the Hall is “Swineshead Village Hall” future agendas will show this



	<p>ii. Councillor Trafford will send the details for the Booking Clerk & Secretary to the Clerk of the Council, this will help the Clerk to pass on enquiries to the correct person</p> <p>iii. Councillors Chelcei Trafford and Philippa Parnell are members of the Village Hall Committee</p>
Community Hub, Library and Village Archive	<p>To receive any updates</p> <p>Village Archive:</p> <ul style="list-style-type: none"> i. The most recent open Saturday was well attended, with 20–25 visitors stopping by. ii. The next open Saturday will be a full open day, taking place at St. Mary's Church on 5 April iii. As part of the open day, V.E. Day celebrations will be held at the Church Hall on Saturday, May 10, featuring café-style seating outside, weather permitting. iv. The Village Archive is already beginning to outgrow its current space. <p>Community Hub:</p> <ul style="list-style-type: none"> i. No updates, other than that the space continues to be regularly used. <p>Library:</p> <ul style="list-style-type: none"> i. Due to low attendance on Saturdays, library volunteers are reconsidering whether to open once a month as per past Saturday opening times.

9. Dates for the next meeting/s:

18 March 2025

15 April

20 May Annual meeting of the Parish Council

Wednesday 21 May

Annual Parish Meeting (Residents meeting), Church Hall, Market Place