

SWINESHEAD PARISH COUNCIL



Parish Council Office

1 & 2 North End | Swineshead | PE20 3LR

Chairman | Councillor Carl Gibbard

Clerk | Victoria Clark

Minutes taken by the Clerk, Mrs Victoria Clark, at the meeting of Swineshead Parish Council, held on Tuesday 15 October in the Swineshead Parish Council Office, 1-2 North End, Swineshead, PE20 3LR

Present: Councillors, Carl Gibbard (Chairman), Roger Welberry, Mike Brookes, David Lemon, Roy Hilton, Lisa Baldwin and the Clerk.

Also Present:

Boston Borough Councillor Suzanne Welberry

Apologies were received from Borough Councillor Stuart Evans

Public Forum:

No public in attendance

Lincolnshire County Councillor: Mike Brookes

1. Waiting restrictions on the High Street: The works are with the contractor however no timeframe has been set.
2. School no waiting: The lines will not be extended however the application for a No Loading - Unloading area will go through formal consultation.
3. The cut through from Tarry Hill to Station Road is in need of strimming.
The Clerk will inform the Contractor

Boston Borough Councillors: Suzanne Welberry

Nothing to report but would answer any questions

The meeting was opened at: 19:04

1. Chairman's remarks:

The Chairman welcomed those attending

2. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk or Chairman prior to the meeting

Apologies with reasons were received from Councillors Ian Maclean, Chelcei Trafford, Philippa Parnell and Sean Trafford.

On proposal from Councillor Hilton, seconded by Councillor R Welberry and with no objections, all resolved to accept the reasons given

3. **To receive declarations of interest** under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items

Councillor Gibbard declared an interest in Gillrange Limited

4. **To approve as a correct record**, the notes of the meeting of the Council held on 17 September 2024 and to authorise the Chairman to sign the official minutes

On proposal from Councillor Baldwin, seconded by Councillor Lemon and with no objections, all resolved to accept the minutes from 17 September 2024 and gave permission for the Chairman to sign them



5. Financial matters:

- i. Bank Balances as of 30 September 2024
£28,142.07 Treasurers account including £25,050.00 precent payment
£70,784.58 to include £60.07 interest - Instant online

- ii. The Poor Charity ground rent for the Village Hall: To discuss and resolve to amount and set up annual Direct debit

This item will be transferred to the agenda for the November meeting

- iii. Budget proposals for items to be included for the November meeting
The Clerk will check if the council might need to purchase batteries for the speed indicator devices

- iv. Business rate credited from Boston Borough Council
This was a misunderstanding that the council had a 2nd office, the matter has been resolved and full credit given

- v. To receive, discuss & resolve a report from the Clerk on hiring a petrol pressure washer

On proposal from Councillor Baldwin seconded by Councillor Lemon and with no objections, all resolved to hire the pressure washer for a week from Monday 28 October 2024 and Councillor R Welberry would collect and return it.

- vi. To approve the following accounts:

On proposal from Councillor Brookes seconded by Councillor R Welberry and with no objections, all resolved to approve the payments.

PAYEE	SERVICE	INVOICE DETAILS	£	COMMENTS
EE	Mobile	October invoice	£9.60	Paid DD 26/09/2024
Methodist Church	Library Rent	1 October 2024	£150.00	Paid DD 1/10/2024
Friends of St. Mary's	Archive & Community Hub	1 October 2024 Inv. 88	£200.00	Paid DD 1/10/2024
Gillrange Limited	Community Hub & Council Office Rent	1 October Inv. 17163	£350.00	Paid DD 1/10/2024
Starboard Systems	Scribe Annual Accounting Package	Inv.	£414.72	Paid 3/10/2024
BT	Broadband	October M032 EZ	£50.28	Due 16 October
LIVES	Replacement pads for 2 defibrillators	Inv. SINV-103916	£378.00	To be approved
N Bush	Payroll	October 10656	£15.00	To be approved
Staff	Costs	October Payroll & Expenses	£1412.33	To be approved
S Holland	September Garden maintenance	Invoice 8	£527.00	To be approved



6. Town and Country Planning Act 1990. To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the district council.

B/24/0359: Approval of reserved matters (Access, Appearance, Landscaping, Layout and Scale) following outline approval B/21/0499 (Outline application with all matters (Access, Appearance, Landscaping, Layout and Scale) reserved for later approval for erection of one dwelling) at Dial House, Timms Drove, Low Grounds, PE20 3PG

No objections or comments

B/24/0386: Application under s73 for the removal of Condition 2 (Agricultural Habitation Clause) of permission BR85/68 (works already completed) at Delta, Fenhouses Lane, Swineshead, PE20 3HE

No objections or comments

B/24/0387: Application under s73 for the removal of Condition 3 (gates) of permission B19/0051/84 (works already completed) at Delta, Fenhouses Lane, Swineshead, PE20 3HE

No objections or comments

7. Clerks outstanding matters and correspondence:

SUBJECT	ACTION
Proposed waiting restrictions – High Street	Update As per County Councillor Brookes' report, the works are with the contractor however no timeframe has been set
Play area RoSPA action	To receive updates & discuss actions Some items have been dealt with, the Clerk will send an updated list to all
New Webmaster	Update After the sad news of the sudden death of the Webmaster Pete Langford, LALC have arranged for Tony Shaw to undertake the Webmaster's role
Member Vacancy	Update The Borough has issued a notice of the vacancy and after 18 October, they will inform the Clerk as to the next stage
Thank you letter from Amber Hill Parish Council for the donation of the SID	To receive An email has been received from Wigtoft Parish Council to say they had decided not to share the SID with Amber Hill
London Hearts Match funding for defibrillators	To discuss and resolve The Clerk has contacted the Co-op regarding the housing of a cabinet on the outside of the village shop
Mayoral Election May 2025 for combined County Authority	To receive information



8. Councillor's and village reports, actions & updates:

SUBJECT	ACTION
Information signs at the John Butler's Trust Land at the Sand Holes	Receive any updates The sign has been ordered
Community Emergency Plan	To receive any updates and discuss members for the group Ongoing and will be on the November agenda
Village Hall	To receive updates The Parish Council is the Trustee Custodian There is a management committee meeting scheduled for 29 October An agenda will be issued before that date
Extra Bins in the village and next to the green Lockton Close/Hillcrest Gardens	To receive any updates Borough Councillor S Welberry has received no update on this matter
Missing bin in Villa Lane	To receive updates A resident reported this on FixMyStreet Borough Councillor S Welberry has received no update on this matter
Penalty signs for not clearing up after a dog	To receive updates A resident reported that one had been put up, this can now come off the agenda
Signage for the doctor's surgery	To receive updates The Clerk to write to the surgery asking them to help any confusion as to where the surgery entrance is by putting a sign up "Swineshead Medical Centre" facing down the lane on the boundary of their property
Community Hub, Library and Village Archive	To receive any updates including setting a committee meeting date and the signing of the agreement for £150.00pm rent from the methodist church for housing the Community Library A date was set for 13 November at 6pm in the Community Hub at 1-2 North End for the next Community Hub & Library Committee Meeting. On proposal from Councillor Hilton, seconded by Councillor R Welberry and with no objections, all resolved that the agreement from the Methodist Church would be signed by Councillor Gibbard as Chairman of the Council and Councillor Baldwin



	as Chairman of the Committee and that it would be dated 1 November 2024
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9. Date for the next meeting/s:

19 November, 17 December and 21 January 2025

It was agreed that the dates for 2025 should be the 3rd Tuesday in the month the same as 2024

The meeting was closed at: 19:44

CHAIRMAN: **DATED:** 19 November 2024