

SWINESHEAD PARISH COUNCIL



Parish Council Office

1 & 2 North End | Swineshead | PE20 3LR

Chairman | Councillor Carl Gibbard

Clerk | Victoria Clark

Minutes taken by the Clerk, Mrs Victoria Clark, at the meeting of Swineshead Parish Council, held on Tuesday 14 May 2024, commencing at 7.00pm in the Swineshead Parish Council Office, 1-2 North End, Swineshead, PE20 3LR

Present: Councillors, Carl Gibbard (Chairman), Sean Trafford (Vice Chairman), Roger Welberry, David Lemon, Roy Hilton, Philippa Parnell, and the Clerk.

Also Present: Boston Borough Councillor Suzanne Welberry and 2 members of the public.

The public forum was Item 3 followed by reports from outside bodies

The Meeting opened at 19:00

- 1. Election of the Chairman and signing of the acceptance of office**
on proposal from Councillor Hilton, seconded by Councillor R Welberry and with no objections, all resolved for Councillor Gibbard to continue as Chairman for the forthcoming year 2024-25
Councillor Gibbard accepted the Chairmanship and signed the declaration of acceptance of office and the Clerk as Proper Officer signed as the witness
- 2. Election of the Vice Chairman and signing of the acceptance of office**
on proposal from Councillor Parnell, seconded by Councillor Lemon and with no objections, all resolved for Councillor S Trafford to continue as Vice Chairman for the forthcoming year 2024-25
Councillor S Trafford accepted the Vice Chairmanship and signed the declaration of acceptance of office and the Clerk as Proper Officer signed as the witness
- 3. Resolution to close the meeting for the Public forum and outside authorities reports**
All agreed with no objections to close the meeting

The meeting was closed at: 19:03

Public forum

Library representatives asked for an explanation of rents for the Community Hub, Swineshead Archive and the Library.

An explanation of this was given also the history behind the LCC agreement and the information that the Parish Council report to LCC

Boston Borough Councillors

Apologies were given for Councillor Stuart Evans

Suzanne Welberry

- The Borough's Annual Meeting will take place on Monday 20 May when Councillor S Welberry will become Deputy Mayor
- Coney Hill will receive 1 x 240ltr bin instead of 2 x 120ltr bins, these have been discontinued



4. Resolution to re-open the meeting

All agreed with no objections to re-open the meeting

The Meeting was opened at 19:23

5. Chairman's remarks:

I would like to use this opportunity to draw attention to the good works being carried out in this fine community of ours.

I refer to the growing band of volunteers who offer their service to maintain some of the village amenities.

Recently an appeal was launched for volunteers to help with the Village Hall.

This produced a wonderful response but there are many more kind souls working behind the scenes.

The Friends of St. Mary's and the Chapel Volunteers

Our own Library Volunteers who maintain the Community Library

The Wombles. The Brownies

The list goes on and includes representatives of the various committees, charities and organisations that add so much to the village.

Let's not forget ourselves, as we, Parish Councillors are also unpaid volunteers.

To all and everyone I'd like to offer my thanks and I am sure the appreciation of the majority of villagers

6. Apologies for absence: To receive and accept apologies where valid reasons for absence have been given to the Clerk or Chairman prior to the meeting

Apologies with valid reasons were received from Councillors, Ian Maclean, Mike Brookes, Lisa Baldwin, Chelcei Trafford and Will Chalmers.

On proposal from Councillor Lemon, seconded by Councillor R Welberry and with no objections, all resolved to accept the reasons given

7. To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items

Councillor Gibbard declared an interest in Gillrange Limited

8. To approve as a correct record, the notes of the meeting of the Council held on 16 April 2024 and to authorise the Chairman to sign the official minutes

On proposal from Councillor S Trafford, seconded by Councillor Hilton and with no objections, all resolved to accept the minutes from 16 April 2024 and gave permission for the Chairman to sign them

9. Financial matters:

- i. Bank Balances as of 30 April 2023
£24,047.36 Treasurers account
£70,426.13 to include £72.67 interest - Instant online

ii. To approve accounts for payment:

PAYEE	SERVICE	INVOICE DETAILS	£	COMMENTS
Methodist Church	Library Rent	1 May 2024	£150.00	Paid DD 1/5/2024
Friends of St. Mary's	Archive & Community Hub	1 May Inv.76	£200.00	Paid DD 1/5/2024
Gillrange Limited	Community Hub & Council Office Rent	1 May Inv. 17062	£350.00	Paid DD 1/5/2024
BT	Broadband	May Inv. M027T1	£5.43	Due 16 May
MHM (UK) Ltd	Manufacture & replace, railings	8147	1036.80	Paid - Approved October



Church Hall	Hire for Annual Parish Mtg	0078	£30.00	To be approved
N Bush	Payroll	May Inv. 10598	£15.00	To be approved
Staff	Costs	May Payroll & Expenses	£1472.33	To be approved
S Holland	April Garden maintenance	Invoice 83	£372.00	To be approved
SMV Contract Services	Grass Cutting	Inv. 1759	£960.00	To be approved
EE	Mobile	May invoice	£9.90	DD Due 26 May
Clear Councils	Insurance	LCO02218	£860.93	To be approved Due 1 June

On proposal from Councillor R Welberry, seconded by Councillor Hilton and with no objections, all resolved to approve the payments

10. Town and Country Planning Act 1990. To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the district council.

i. **B/24/0161** Application under Schedule 2, Part 6 of The Town and Country Planning (General Permitted Development) (England) Order 2015 to determine if prior approval is required for an agricultural store building at Cowbridge Farm, Cowbridge Road, Bicker, PE20 3BN

There were no objections or comments regarding this planning application

ii. **B/24/0164** Application under s73 for the variation of Condition 2 (Approved Plans) of permission B/20/0025 (Erection of building (for use as potato storage & associated grading area) and associated works including landscaping, access & hardstanding) at Albert Bartlett & Sons (AIRDRIE), Hubberts Bridge Road, Kirton, PE20 1TT

There were no objections or comments regarding this planning application

11. Clerks outstanding matters and correspondence:

SUBJECT	ACTION
Litter Royalty Lane – Reported FixMyStreet 8043-6241-3112-3640	To receive any updates The Clerk receives an email monthly asking if this has been dealt with. Due to the grass now growing, it would be difficult for anyone to collect the litter. It was agreed that this should be taken off the agenda and it would be assessed at a later date
Defibrillator in Market Place usage report	Update LIVES have quoted £200 plus VAT per annum per unit to conduct a monthly check, manage registration, be the contact for The Circuit, replace batteries and electrodes (invoice for these sent to the council), and send a quarterly report. On proposal from Councillor Hilton, seconded by Councillor Parnell and with no objection it was agreed to sign an annual agreement with LIVES for all three defibrillators.



Swineshead Twinning Association	<p>Update</p> <p>A letter has been prepared and translated into French; this will be sent to the Mayor of La Millesse</p>
Proposed waiting restrictions – High Street	<p>Update</p> <p>A notice has been published in the local newspapers allowing objections or representations to be made by 19 June 2024</p>

12. Councillor’s and village reports, actions & updates:

SUBJECT	ACTION
Boston Borough Council, quote to upgrade all street lighting to LED and loans for Street lighting columns	<p>To discuss updates</p> <p>It was agreed that this should stay as an agenda item quarterly, allowing the members to evaluate the situation</p>
Information signs at the John Butler’s Trust Land at the Sand Holes	<p>Receive any updates</p> <p>The outcome of the grant applied for will soon be heard</p>
Community Emergency Plan	<p>To receive any updates</p> <p>The next stage is to compile a contact list</p>
Playground area maintenance	<p>Receive list of concerns Discuss actions and expenditure</p> <p>Councillor Parnell will compile a list of actions, so that expenditure can be assessed.</p> <p>The vandalised notice board will be added to the June agenda</p>
Village Hall AGM 7 May	<p>To receive updates</p> <p>Approximately 50 residents attended the AGM, there is now a new management committee and a list of volunteers. Chairman: Joe Gott Vice Chairman: Alan Capps Secretary: Philippa Parnell Treasurer: Mark Capps Booking Clerk: Sharon Ealham</p>



13. Adopt updated Accessibility notice for website

On proposal from Councillor Lemon, seconded by Councillor S Trafford and with no objections, all resolved to adopt the updated notice

14. Adopt updated Privacy Notice on website

On proposal from Councillor R Welberry, seconded by Councillor S Trafford and with no objections, all resolved to adopt the updated notice

15. Date for the next meeting/s:

Tuesday 18 June and 16 July 2024