

SWINESHEAD PARISH COUNCIL



Parish Council Office

1 & 2 North End | Swineshead | PE20 3LR

Chairman | Councillor Carl Gibbard

Clerk | Victoria Clark

Minutes taken by the Clerk, Mrs Victoria Clark, at the meeting of Swineshead Parish Council, held on Tuesday 19 March 2024, in the Swineshead Parish Council Office, 1-2 North End, Swineshead, PE20 3LR

Present: Councillors, Carl Gibbard (Chairman), Sean Trafford (Vice Chairman), Roger Welberry, Mike Brookes, Ian Maclean, David Lemon, Roy Hilton, Philippa Parnell (Arriving during the LCC information), and the Clerk

Also present: Boston Borough Councillor, Suzanne Welberry

Public Forum:

No public in attendance

Lincolnshire County Council (LCC): Councillor Mike Brookes

The requested extension to the no waiting restrictions from the Post Office to opposite King John's Road proposals are ready to go out for formal consultation, Councillor Brookes asked the Members of the council if they wished him to confirm the go ahead, all were in favour.

Boston Borough Council (BBC) Councillor, Suzanne Welberry

Apologies received from BBC Councillor Stuart Evans

The supreme Inn is now empty, the asylum seekers have been moved to other areas.

- a. Two 120 litre bins will be sited at Coney Hill in replacement to the one larger bin
- b. The owners of the Wheatsheaf pub were unavailable to meet with Councillor S Welberry
- c. There might be a discount available to Parish Councils from the Borough to change lights to LED, it was agreed that the members would like Councillor Welberry to look into this

The meeting opened at: 19:09

1. Chairman's remarks:

- a. The poles are in place to hold the next two speed indicator devices (SIDs) of which the council have already approved the expenditure for, however two poles are in the wrong place and will be re-sited. The Clerk will go ahead and place the order for both SIDs.
- b. Saturday is the official opening of the Swineshead Archive in the Church Hall starting at 10am.

2. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk or Chairman prior to the meeting
Apologies with valid reasons were received from Councillors Will Chalmers, Chelcei Trafford & Lisa Baldwin, on proposal from Councillor Hilton, seconded by Councillor Maclean and with no objections, all resolved to accept the reasons given

3. **To receive declarations of interest** under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items
Councillor Gibbard declared an interest in Gillrange Limited

4. **To approve as a correct record**, the notes of the meeting of the Council held on 20 February 2024 and to authorise the Chairman to sign the official minutes
On proposal from Councillor S Trafford, seconded by Councillor R Welberry and with no objections, all resolved to accept the minutes of 20 February 2024 and gave permission for the Chairman to sign them



5. Financial matters:

- i. Bank Balances as of 29 February 2023
 £20,628.98 Treasurers account
 £70,275.87 to include £77.51 interest - Instant online

ii. To approve accounts for payment:

| PAYEE | SERVICE | INVOICE DETAILS | £ | COMMENTS |
|-----------------------|-------------------------------------|--------------------------------|------------------------------|--------------------|
| Methodist Church | Library Rent | 1 March | £150.00 | PAID DD |
| Gillrange Limited | Community Hub & Council Office Rent | 1 March Inv. 17026 | £200.00 | PAID DD |
| Friends of St. Mary's | Archive & Community Hub | 1 March Inv. 0074 | £200.00 | PAID DD |
| BT | Broadband | March Inv. M025 LC | £230.73 | Credit |
| Scott Hooker | Skate Board repair | 9 March Inv. 332 | £200 Approved February | Paid 14/3/24 |
| N Bush | Payroll | March Inv. 10577 | £15.00 | To be approved |
| Staff | Costs | March Payroll & reimbursements | £1492.85 | To be approved |
| S Holland | February Garden maintenance | Invoice 78 | £248 | To be approved |
| EE | Mobile | March invoice | £6.77 Estimated | DD Due 26 March |
| LALC | 2024-25 Subscription | 14454 | £669.38 | To be approved |
| LALC | 2024-25 Training | April 2024 | £198.00 | To be approved |

- a. The invoice amount for EE is £9.60, the clerk will check that this includes the credit due from February

Late in:

- b. Reuben Page Consultancy: 2 visits to Mackie's Pit for Aquatic Dye & reed control £1,115
- c. MS licence for Swineshead Archive: To be C. Gibbard, expenditure pre-approved
 On proposal from Councillor Parnell, seconded by Councillor S Trafford, and with no objections, all resolved to approve the above payments

- 6. Town and Country Planning Act 1990.** To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the district council.
 No planning applications received

7. Clerks outstanding matters and correspondence:

| SUBJECT | ACTION |
|---|---|
| Litter Royalty Lane – Reported FixMyStreet 8043-6241-3112-3640 | To receive any updates An email from the Borough was received asking if the litter had been cleared. Councillor R Welberry will check |
| Defibrillator in Market Place usage report | Update |



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| Swineshead Twinning Association | <p>Councillor Chalmers will check the defibrillator</p> <p>To discuss</p> <p>a. As original Signatories of the Twinning Charter, the Parish Council would like to ensure that the memorabilia hard ware is protected for future however it would be happy for the Village Hall to continue to display it should the committee be happy to do so. The Clerk will contact the secretary</p> <p>b. The Parish Council would like to keep civic ties in case there is future interest and will write to La Milesse to ask if they are agreeable.</p> |
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8. Councillor's and village reports, actions & updates:

| SUBJECT | ACTION |
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| Boston Borough Council, quote to upgrade all street lighting to LED | <p>Update</p> <p>a. This might be something that local companies would be interested in sponsoring.</p> <p>b. Borough Councillor, S Welberry will enquire at the Borough about a discount for Parish Council.</p> <p>c. This might be something to be included in future budgets</p> |
| Playground area maintenance | <p>To discuss actions</p> <p>Further works and costs need to be discussed</p> |
| Information signs at the John Butler's Trust Land at the Sand Holes | <p>To receive any updates</p> <p>To be added to the next agenda</p> |
| Community Flood/Emergency Plan | <p>Update</p> <p>a. The Document has been started</p> <p>b. The village hall has been informed and the Church Hall will be informed soon</p> |
| Orchard tree delivery | <p>Update & discuss any actions</p> <p>a. The Apple and Pear trees have been delivered and planted at King John's Green; Thanks were given to Councillor R Welberry.</p> <p>b. Plaques for the two Coronation Oaks would cost £35 each, on proposal from Councillor Hilton, seconded by Councillor Parnell, and with no objections, all resolved to approve this expenditure</p> |
| Phishing & scams, help to protect against attacks | <p>To discuss a poster to circulate</p> <p>This is an important subject that everyone needs to be aware of, the Clerk will design an informative poster and have A5 leaflets printed, 200 leaflets would be ideal to distribute around the village notice boards and shops. On proposal from Councillor R Welberry, seconded by Councillor S Trafford, and with no objections, all resolved to approve an amount of up to £50.</p> |
| Village Hall AGM 30 April 7pm | To discuss attendance |



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| | If anyone would like to attend the AGM, it is open to all and some may wish to be on the committee |
| Library volunteers' donation for social event | To discuss Councillor Lemon asked about the possibility of the council paying for an afternoon tea for the library volunteers. The Clerk had checked with the Local Council Association but unfortunately as the libraries come under the County Council, this would not be allowed. This rule also applies giving to County Schools. The Chairman suggested that an award could be taken from the Chairmans allowance. |
| Bus Shelter purchases for the village | To discuss a. The Clerk has researched costs for various design & priced shelters. There would also be ongoing maintenance costs. b. Councillor Brookes will speak to highways and transport |

9. Date for the next meeting/s:

Tuesday 16 April, 14 May (Annual Meeting of the Parish Council), 18 June

10. Annual Parish Meeting (Residents meeting) 24 April 6pm St. Mary's Church Hall

THE MEETING CLOSED AT 19:47

CHAIRMAN:

DATE: Tuesday, 16 April 2024