

SWINESHEAD PARISH COUNCIL



Parish Council Office

1 & 2 North End | Swineshead | PE20 3LR

Chairman | Councillor Carl Gibbard

Clerk | Victoria Clark

NOTICE IS HEREBY GIVEN and Members of the Council are summoned to attend the meeting of Swineshead Parish Council, to be held on Tuesday 16 April 2024, commencing at 7.00pm in the Swineshead Parish Council Office, 1-2 North End, Swineshead, PE20 3LR

Prior to the commencement of the meeting there will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

Also, a maximum further 10 minutes will be set aside for the meeting to receive reports of the Police, elected members of Lincolnshire County Council and Boston Borough Council,

V Clark

Mrs Victoria Clark

Date: 10/4/2024

Clerk/Proper Officer and Responsible Finance Officer to Swineshead Parish Council

AGENDA

1. **Chairman's remarks:**
2. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk or Chairman prior to the meeting
3. **To receive declarations of interest** under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items
4. **To approve as a correct record**, the notes of the meeting of the Council held on 19 March 2024 and to authorise the Chairman to sign the official minutes
5. **Financial matters:**
 - i. Bank Balances as of 31 March 2023
£10,303.27 Treasurers account
£70,353.46 to include £77.59 interest - Instant online
 - ii. To discuss Internal Auditors report
 - iii. To discuss and approve the Annual Governance Statement
 - iv. To discuss and approve the Annual Accounting Statement
 - v. To approve the end of year bank reconciliation
 - vi. To discuss and approve asset register
 - vii. To approve accounts for payment and future direct debits for 2024-2025

PAYEE	SERVICE	INVOICE DETAILS	£	COMMENTS
Reuben Page Consultancy	2 visits to Mackie's Pit Aquatic dye & reed control	13 March 2024 Inv. 0244	£1,115.00	Approved 19 March – Paid 20 March
Methodist Church	Library Rent	1 April 2024	£150.00	Paid DD 2/4/2024
Gillrange Limited	Community Hub & Council Office Rent	1 April Inv. 17044	£350.00	Paid DD 2/4/2024
Friends of St. Mary's	Archive & Community Hub	1 April Inv. 75	£200.00	Paid DD 2/4/2024
LALC	2024-25 Subscription	14454	£669.38	Approved 19/3 Paid 3/4
LALC	2024-25 Training	April 2024	£198.00	Approved 19/4 Paid 3/4



BT	Broadband	April	In Credit £230.73	Information
N Bush	Payroll	April Inv.	£15.00	To be approved
Staff	Costs	April Payroll & reimbursements	£1536.85	To be approved
S Holland	March Garden maintenance	Invoice 82	£372.00	To be approved
SMV Contract Services	Grass Maintenance	Inv.1740	£1068.00	To be approved
EE	Mobile	April invoice	£9.90	DD Due 26 April

- 6. Town and Country Planning Act 1990.** To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the district council.
- i. B/24/0126: Outline planning with some matters reserved, appearance, landscaping, layout & scale for 3 detached dwellings & existing work-shop to be demolished at Lanresse, Fenhouses Drove, PE20 3HF
 - ii. B/24/0127: Change of use of land to residential garden at Lanresse, Fenhouses drove, PE20 3HF
 - iii. B/24/0134: Proposed single storey rear/side extension at 14, St. Mary's Crescent, PE20 3JF
 - iv. B/24/0140: Advertisement Consent for 1no externally illuminated static sign at The Blue Shed, Station Road, PE20 3PS
 - v. B/24/0141: Application under s73 for the variation of Condition 2 (Approved Plans) of permission B/23/0147 (Proposed extension, change of use to sales and workshop for agricultural machinery, erection of 2.4m high steel palisade fence, steel Armco security crash barriers (c.800mm tall) & pair of 2.4m high steel palisade gates) at The Blue Shed, Station Road, PE20 3PS

7. Clerks outstanding matters and correspondence:

SUBJECT	ACTION
Litter Royalty Lane – Reported FixMyStreet 8043-6241-3112-3640	To receive any updates
Defibrillator in Market Place usage report	Update
Swineshead Twinning Association	Update
Phishing and scams poster	Update
Proposed waiting restrictions – High Street	To discuss & resolve
New grass verge area added to grass maintenance	Update
Bus Shelter purchases for the village	Receive any updates

8. Councillor's and village reports, actions & updates:

SUBJECT	ACTION
Boston Borough Council, quote to upgrade all street lighting to LED and loans for Street lighting columns	discuss updates
Information signs at the John Butler's Trust Land at the Sand Holes	Receive any updates
Community Flood/Emergency Plan	Update
Village Hall AGM 7 May 7pm	To discuss attendance
Swineshead Community Hub and Library	To receive any updates
Swineshead Village Archive	To receive any update

9. Annual Parish Meeting (Residents meeting) 24 April 6pm St. Mary's Church Hall

10. Date for the next meeting/s:

Tuesday 14 May (Annual Meeting of the Parish Council) & Tuesday 18 June