

# SWINESHEAD PARISH COUNCIL

## PARISH COUNCIL OFFICE

1-2 North End  
Swineshead  
PE20 3LR

EMAIL: swinesheadpc@gmail.com  
WEBSITE: www.swineshead.parish.lincolnshire.gov.uk

CHAIRMAN: Councillor Carl Gibbard

CLERK: Mrs Victoria Clark

**NOTICE IS HEREBY GIVEN and Members of the Council are summoned** to attend the meeting of Swineshead Parish Council, to be held on Tuesday 16 January 2024, commencing at 7.00pm in the Swineshead Parish Council Office, 1-2 North End, Swineshead, PE20 3LR

Prior to the commencement of the meeting there will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

Also a maximum further 10 minutes will be set aside for the meeting to receive reports of the Police, elected members of Lincolnshire County Council and Boston Borough Council,



Mrs Victoria Clark

Date: 10/1/2024

Clerk/Proper Officer and Responsible Finance Officer to Swineshead Parish Council

## AGENDA

1. **Chairman's remarks:**
2. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk or Chairman prior to the meeting
3. **To receive declarations of interest** under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items
4. **To approve as a correct record**, the notes of the meeting of the Council held on 12 December 2023 and to authorise the Chairman to sign the official minutes
5. **Financial matters:**
  - i. Bank Balances as of 31 December 2023  
£28,844.70 Treasurers account  
£70,125.93 to include £79.83 interest - Instant online
  - ii. To approve accounts for payment:

PAYEE	SERVICE	INVOICE DETAILS	AMOUNT	COMMENTS
Methodist Church	Library Rent	1 January 2024	£150.00	PAID DD
Gillrange Limited	Community Hub & Council Office Rent	1 January 2024 Inv. 16987	£500.00	PAID DD
Friends of St. Mary's	Archive & Community Hub	1 January 2024 Inv. 0072	£200.00	PAID DD
B.T.	Broadband	January Inv. MO21 5S	£135.96	DD due 16/1/24
N Bush	Payroll	January Inv. 10540	£15.00	To be approved
Staff	Costs	January Payroll & reimbursements	£2,127.65	To be approved
S Holland	December Garden maintenance	December Inv. 75	£248.00	To be approved
EE	Mobile	January invoice	£23.88	DD Due 27/1/24

**6. Town and Country Planning Act 1990.** To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the district council. To include those received from the date of this notice and the day on the meeting

**7. To receive a report from the Community Hub and Library Committee Meeting:**

**8. Clerks outstanding matters and correspondence:**

<b>NO.</b>	<b>SUBJECT</b>	<b>ACTION</b>
<b>i.</b>	Boston Borough Council, quote to upgrade all street lighting to LED	To discuss & resolve
<b>ii.</b>	Condition and deterioration of the Wheatsheaf, Market Square	Update
<b>iii.</b>	Mobile phone costs	To receive report
<b>iv.</b>	Woodland Trust, free Tree Packs	To discuss

**9. Councillor's and village reports, actions & updates:**

<b>NO.</b>	<b>SUBJECT</b>	<b>ACTION</b>
<b>i.</b>	Grassroots Application Grant for the Play Area	To discuss
<b>ii.</b>	Playground area maintenance, to include action for Skateboard Ramp	Update
<b>iii.</b>	To receive suggestions for a Header/Letter Head	To be resolved
<b>iv.</b>	Information signs at the John Butler's Trust Land at the Sand Holes	To discuss
<b>v.</b>	Speed Indicator Devices	Update
<b>vi.</b>	Bin at Coney Hill Layby	Update
<b>vii.</b>	Community Flood/Emergency Plan	To discuss

**10. To approve and resolve to adopt the members Code of Conduct**

**11. Date for the next meeting/s:**  
Tuesday 20 February & 19 March, 16 April 2024

**10. Set start time for the Annual Parish Meeting:** Wednesday 24 April