

# SWINESHEAD PARISH COUNCIL



## Parish Council Office

1 & 2 North End | Swineshead | PE20 3LR

Chairman | Councillor Carl Gibbard

Clerk | Victoria Clark

**NOTICE IS HEREBY GIVEN and Members of the Council are summoned** to attend the Annual meeting of Swineshead Parish Council, to be held on Tuesday 14 May 2024, commencing at 7.00pm in the Swineshead Parish Council Office, 1-2 North End, Swineshead, PE20 3LR

After Item 3, there will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

Also, a maximum further 10 minutes will be set aside for the meeting to receive reports of the Police, elected members of Lincolnshire County Council and Boston Borough Council,

*V Clark*

Mrs Victoria Clark

Date: 8/5/2024

Clerk/Proper Officer and Responsible Finance Officer to Swineshead Parish Council

## AGENDA

- Election of the Chairman and signing of the acceptance of office**
- Election of the Vice Chairman and signing of the acceptance of office**
- Resolution to close the meeting for the Public forum and outside authorities reports**
- Resolution to re-open the meeting**
- Chairman's remarks:**
- Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk or Chairman prior to the meeting
- To receive declarations of interest** under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items
- To approve as a correct record**, the notes of the meeting of the Council held on 16 April 2024 and to authorise the Chairman to sign the official minutes
- Financial matters:**
  - Bank Balances as of 30 April 2023  
£24,047.36 Treasurers account  
£70,426.13 to include £72.67 interest - Instant online
  - To approve accounts for payment:

PAYEE	SERVICE	INVOICE DETAILS	£	COMMENTS
Methodist Church	Library Rent	1 May 2024	£150.00	Paid DD 1/5/2024
Friends of St. Mary's	Archive & Community Hub	1 May Inv.76	£200.00	Paid DD 1/5/2024
Gillrange Limited	Community Hub & Council Office Rent	1 May Inv. 17062	£350.00	Paid DD 1/5/2024
BT	Broadband	May Inv. M027T1	£5.43	Due 16 May



MHM (UK) Ltd	Manufacture & replace, railings	8147	1036.80	Paid - Approved October
Church Hall	Hire for Annual Parish Mtg	0078	£30.00	To be approved
N Bush	Payroll	May Inv. 10598	£15.00	To be approved
Staff	Costs	May Payroll & Expenses	£1472.33	To be approved
S Holland	April Garden maintenance	Invoice 83	£372.00	To be approved
SMV Contract Services	Grass Cutting	Inv. 1759	£960.00	To be approved
EE	Mobile	May invoice	£9.90	DD Due 26 May
Clear Councils	Insurance	LCO02218	£860.93	To be approved Due 1 June

**10. Town and Country Planning Act 1990.** To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the district council.

i. **B/24/0161** Application under Schedule 2, Part 6 of The Town and Country Planning (General Permitted Development) (England) Order 2015 to determine if prior approval is required for an agricultural store building at Cowbridge Farm, Cowbridge Road, Bicker, PE20 3BN

ii. **B/24/0164** Application under s73 for the variation of Condition 2 (Approved Plans) of permission B/20/0025 (Erection of building (for use as potato storage & associated grading area) and associated works including landscaping, access & hardstanding) at Albert Bartlett & Sons (AIRDRIE), Hubberts Bridge Road, Kirton, PE20 1TT

**11. Clerks outstanding matters and correspondence:**

SUBJECT	ACTION
Litter Royalty Lane – Reported FixMyStreet 8043-6241-3112-3640	To receive any updates
Defibrillator in Market Place usage report	Update
Swineshead Twinning Association	Update
Proposed waiting restrictions – High Street	Update

**12. Councillor's and village reports, actions & updates:**

SUBJECT	ACTION
Boston Borough Council, quote to upgrade all street lighting to LED and loans for Street lighting columns	To discuss updates
Information signs at the John Butler's Trust Land at the Sand Holes	Receive any updates
Community Emergency Plan	To receive any updates
Playground area maintenance	Receive list of concerns Discuss actions and expenditure
Village Hall AGM 7 May	To receive updates

**13. Adopt updated Accessibility notice for website**

**14. Adopt updated Privacy Notice on website**

**15. Date for the next meeting/s:**

Tuesday 18 June and 16 July 2024