

SWINESHEAD PARISH COUNCIL

PARISH OFFICE

Swineshead Pre-School Centre
North End
Swineshead
PE20 3LZ

CHAIRMAN: Councillor Carl Gibbard

TEMPORARY CLERK: Natalie Grant

EMAIL: swinesheadpc@gmail.com

WEBSITE: www.swineshead.parish.lincolnshire.gov.uk

PHONE: 07899 740375

MINUTES FOR THE EXTRAORDINARY MEETING

OF

SWINESHEAD PARISH COUNCIL

held on

FRIDAY 14th JANUARY 2022

Present: Cllr Carl Gibbard, Cllr Mike Brookes, Cllr Sean Trafford, Cllr Roy Hilton

Also Present: Clerk, Natalie Grant

21/142 To receive apologies for absence and reasons given

Apologies were received from Cllr Keith Osbourn, Cllr Roger Welberry, Cllr Phillipa Parnell, Cllr Chelcei Trafford, Cllr Georges Cornah, Cllr Ian Maclean, Cllr Jean Powell, who were all unable to attend due to the current Covid restrictions.

Cllr CG proposed that all apologies and reason given should be accepted. Cllr ST seconded the proposal and it was resolved.

21/143 To receive any declarations of interest in accordance with the Localism Act 2011

None.

21/144 To agree whether the minutes of the meeting held on 13/12/21 are to be confirmed and signed an accurate record of the meeting

Cllr CG checked with the councillors present if they felt that the notes were an accurate record of the meeting held on 13/12/21, he also checked with the clerk whether any of the councillors not present had forwarded any queries on the notes. Cllr CG then proposed that the notes should be accepted as minutes, this was seconded by Cllr RH and resolved.

ACTION: CLERK TO DISTRIBUTE MINUTES VIA THE WEBSITE, FACEBOOK AND NOTICEBOARDS

21/145 To agree to renewal of Microsoft 365 (one year) and McAfee LiveSafe (two years) at the total cost of no more than £250

Cllr CG asked why the council were subscribing to McAfee Livesafe and enquired whether alternatives had been considered. The Clerk replied that this is what was already installed on the laptop when she took over and alternatives had not been considered. Cllr ST proposed that the Microsoft 365 subscription should be renewed at a cost of £59.99 (inc. VAT), and McAfee could also be purchased but only if alternatives had been considered first.

Cllr MB seconded the proposal and it was resolved.

ACTION: CLERK TO INVESTIGATE OTHER SECURITY SOFTWARE AND ORDER MICROSOFT 365 AND A RELEVANT SECURITY PACKAGE

21/146 Financial matters: to resolve accounts for payment

Cllrs RH and CG checked the accounts for payment against the invoices provided prior to the meeting. Cllr RH proposed that the accounts for payment should be paid. This was seconded by Cllr CG and resolved. See accounts for payment attached.

ACTION: CLERK TO MAKE PAYMENTS AS PER SCHEDULE

21/147 To discuss and resolve to delegate powers to the Clerk in the event of being unable to meet due to covid restrictions

After some discussion it was decided that delegated powers would not be necessary, and the council could accommodate safer ways of meeting in future.

Meeting closed at 10:48