

# SWINESHEAD PARISH COUNCIL

## PARISH OFFICE

Swineshead Pre-School Centre  
North End  
Swineshead  
PE20 3LZ

**CHAIRMAN:** Councillor Carl Gibbard

**TEMPORARY CLERK:** Natalie Grant


**EMAIL:** swinesheadpc@gmail.com

**WEBSITE:** www.swineshead.parish.lincolnshire.gov.uk

Dear Councillor

You are hereby summoned to attend the next meeting of Swineshead Parish Council, which will be held on Monday December 13<sup>th</sup> 2021, commencing at 7.30pm at Swineshead Parish Council Office, 1-2 Northend.

The meeting will be preceded by a 15-minute public forum between 19:30 and 19:45 during which members of the public may ask questions or make short statements to the Council (for a maximum of 3 minutes per person). Councillors are requested to be in attendance during this period.

Signature:  Natalie Grant (Temporary Clerk to the Swineshead Parish Council)

Date: 08/12/2021

## AGENDA

Public Forum, followed by response from Chairman

1. Chairman's remarks
2. To receive apologies for absence and reasons given
3. To receive any declarations of interest in accordance with the Localism Act 2011
4. To receive a report of recent police activity in the village (including November)
5. To agree whether the minutes of the meeting held on 08/11/21 are to be confirmed and signed an accurate record of the meeting
6. Financial matters: Update on financial matters, accounts for payment, budget setting timeline
7. To agree to expenditure of £8400 + VAT for streetlight repairs as per the advice from Boston Borough Council
8. To agree to expenditure of a maximum of £150 for a replacement printer for the clerk's office
9. To agree expenditure up to a maximum of £750 from the Community Hub and Library Fund for the following items: amenity sign to point down to the library from the main road (approximately £250), parcel box for library returns (approximately £250), a telephone with a speaker facility and answerphone (approximately £70), bookshelf from which to sell second-hand books (approximately £75), pens/pencils and colouring books for children visiting (approximately £25).
10. Planning:
  - B/21/0484; Crest House, Coles Lane, Swineshead, Boston, PE20 3NS
  - B/21/0480; North End, Boston Road, Swineshead, Boston, PE20 3NE
  - B/21/0499; Land adj to Dial House, Timms Drove, Low Grounds, Boston, PE20 3PG
  - B/21/0438; Drayton Motors, The Drayton, Swineshead, Boston PE20 3JN
  - B/21/0511; Beechams Garage, South Street, Swineshead, Boston PE20 3JR
11. To receive the list of correspondence received since the last meeting
12. Clerk's report
13. To adopt the new Terms of Reference for the Community Hub and Library Committee and appoint two additional councillors to the committee
14. To consider and agree to adopt the suggested Parish Council Publications Scheme
15. To consider and agree the location of the 25 donated trees through the Treescape initiative from LCC
16. To consider and agree to the proposal of a Councillors Grant Scheme by Cllr Sean Trafford
17. To discuss and agree the Highway Verge Parish Agreement Scheme for 2022/23
18. To discuss the highways grass cutting schedule for 2022/23, and agree the tender process
19. To discuss the role of the handyman / gardener for 2022/23, and agree the tender process
20. To discuss and agree a way forward with the repairs and maintenance to the Play Area
21. To discuss speeding in the village and consider potential speed calming measures
22. To discuss and evaluate the Councillor training on 30/11/2021 and agree next steps
23. To discuss and agree the process of employing a Clerk to the Parish Council and agree the NALC Pay Scale Point